

MINUTES OF THE
REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, December 12, 2024, at 10:00 a.m. at the Magna Water District General Office, Kim Bailey Board Room, located at 8885 West 3500 South, Magna, UT.

Call to Order: Mick Sudbury called the meeting to order at 10:00 a.m.

Trustees Present:

Mick Sudbury, Chairman
Jeff White
Dan Stewart, excused

Staff Present:

Clint Dilley, General Manager
LeIsle Fitzgerald, District Controller
Trevor Andra, District Engineer
Dallas Henline, Wastewater Operations Manager
Raymond Mondragon, Water Operations Manager
Andrew Sumsion, HR Manager
Steve Clark, Water Operations Manager Assistant

Also Present:

Nathan Bracken, Smith Hartvigsen PLLC, excused
Nate Rogers, Bowen Collins Associates
Jeff Beckman, Bowen Collins Associates
Don Olsen, Epic Engineering
Todd Richards, Magna City
Ken O.- Epique
Georgia York, Magna Resident
Jack Nielsen, Magna Resident
Gary Vance, JUB Engineering
Marie Owens, AE2S Engineering
Nate Rogers, Bowen Collins Associates

Welcome the Public and Guests: Chairman welcomed those in attendance.

Pledge of Allegiance: Chairman lead those in attendance in the Pledge of Allegiance.

Public Comment: None.

Chairman asked if any of the staff or board members had a conflict of interest with anything on this agenda. There were no conflicts of interest.

Approval of Common Consent Items:

Minutes of the regular board meeting held November 14, 2024

Minutes of the 2025 Budget Hearing held November 14, 2024

Expenses for November 4 to December 1, 2024:

General Expenses: \$1,085,100.26

Zions Bank Bond Payment: \$83,492.50

A motion was made by Jeff White, seconded by Mick Sudbury, to approve the minutes of the regular board meeting and the minutes of the 2025 budget hearing held November 14, 2024, and the general expenses from November 4 to December 1, 2024, and the Zions Bank Bond payment in the amount of \$1,085,100.26 and \$83,492.50; respectively. The motion was approved as follows: Mick Sudbury, yea, and Jeff White, yea.

EMPLOYEE RECOGNITION

Andrew Sumsion and the rest of Management recognized the following individuals for passing certifications:

Ed Tucker – Andrew recognized the extra effort that Ed Tucker took to get the new lighting in the EDR.

Scott Beck – Wastewater Treatment Certification - Grade IV

No action was taken, for full discussion please go to the board meeting recording beginning as position 2:29 to 5:50.

DEPARTMENT REPORTS

General Manager Report: No action was taken, for full discussion please go to the board meeting recording beginning at position 5:51 to 14:36. Please also see the general manager’s report inserted in the board meeting packet.

Engineering Report:

Trevor reported on ongoing projects. No action was taken, for full discussion, please go to the board meeting recording beginning at position 14:37 to 18:03. Please also see the engineering insert in the board meeting packet.

Water Operations Report (including water production and call out report): Steve reported the culinary water production for the month of November was 94.35 million gallons or 289.56-acre feet, a 5.69% increase from 2023. YTD was 1,663.47 million gallons or 5,105.37-acre feet, a 8.9% increase from 2023. We have purchased 735.27-acre feet of water from Jordan Valley Water. Steve reported the total number of call outs for water and wastewater departments for November was 10. The total hours paid for those call outs was 36. No action was taken, for full discussion please go to the board meeting recording beginning at position 18:04 to 20:41. Please also see the water production report inserted in the board meeting packet.

Wastewater Operations Report (including status and call out report): Dallas reported to the board the jobs and status of the wastewater treatment plant and wastewater collections operations. There were no actions taken, for full discussion, please go to board meeting recording beginning at position 20:42 to 22:15.

Controller Report/Clerk Report:

Compliance Requirements Report: LeIsle reported the district is up to date with legal requirements and internal policies. No action was taken, for full discussion please go to the board meeting recording beginning at position 22:16 to 29:08. Please also see the controller/clerk insert in the board meeting packet.

HR Manager Report:

Andrew reported to the Board the following:

- Safety focus for the Month of December is ergonomics and workplace injuries in the workplace.
- Plan on interviewing candidates for open positions next week.
- Two selected candidates starting in December.

No action was taken, for full discussion please go to the board meeting recording beginning at position 29:09 to 29:53.

WATER AND SEWER AVAILABILITY

Eagle Meadows Subdivision located at 7613 W 3100 S: A motion was made by Jeff White, seconded by Mick Sudbury to approve water and sewer services to the Eagle Meadows Subdivision located at 7613 W 3100 S. The motion was approved as follows: Mick Sudbury, yea, and Jeff White, yea. For full discussion, please go to board meeting recording beginning at position 29:54 to 37:30.

PROJECT AWARDS & AGREEMENTS

Discussion and possible motion to approve the following project awards and agreements:

Renewal of annual insurance policies for 2025 through Olympus Insurance in the amount of \$262,926: Darrel Child with Olympus Insurance explained there was an underwriters bid that came in a little later than the rest, which ended up coming in as the lowest bid. It's an underwriter that we have been insured with before and Darrell recommends the District go ahead and go with the underwriter coming in with the lowest bid. This underwriter does not offer "no-fault" coverage, however, the District will be visiting other options and alternatives to assist with this. A motion was made by Jeff White, seconded by Mick Sudbury to approve the renewal of the District's annual insurance policies for 2025 through Olympus Insurance in the amount of \$227,841. The motion was approved as follows: Mick Sudbury, yea, and Jeff White, yea. For full discussion, please go to board meeting recording beginning at position 37:31 to 48:33.

Stantec task order for construction management services on the West Side Collection System Improvement Project 1B in the amount of \$162,570: A motion was made by Jeff White, seconded by Mick Sudbury to approve Stantec task order for construction management services on the West Side Collection System Improvement Project 1B in the amount of \$162,570. The motion was approved as follows: Mick Sudbury, yea, and Jeff White, yea. For full discussion, please go to board meeting recording beginning at position 48:34 to 51:55.

AE2S task order for 2025 LCRR/LCRI Compliance support in the amount of \$38,600: A motion was made by Jeff White, seconded by Mick Sudbury to approve AE2S task order for 2025 LCRR/LCRI Compliance support in the amount of \$38,600. The motion was approved as follows: Mick Sudbury, yea, and Jeff White, yea. For full discussion, please go to board meeting recording beginning at position 48:34 to 54:32.

ADMINISTRATIVE

Discussion and possible motion to approve the following administrative items:

Approval of the selected engineering consultants for the West side collection projects: A motion was made by Jeff White, seconded by Mick Sudbury to approve the following selected engineering consultants for the West side collection projects:

Bowen Collins & Associates

JUB Engineering

AE2S

The motion was approved as follows: Mick Sudbury, yea, and Jeff White, yea. For full discussion, please go to board meeting recording beginning at position 54:33 to 58:29.

Approval of the investment Committee Meeting held December 3, 2024, to remove funds from the watchlist: A motion was made by Jeff White, seconded by Mick Sudbury to approve the investment committee meeting minutes. The motion was approved as follows: Mick Sudbury, yea, and Jeff White, yea. For full discussion, please go to board meeting recording beginning at position 58:30 to 1:00:21.

Change house alternative analysis: Trevor presented the analysis provided by Bowen Collins & Associates. They presented the District with three different alternatives. Management provided the analysis to the Board for their review and will bring back next month to discuss, or to approve one of the alternatives as the Board wishes. There were no actions taken, for full discussion, please go to board meeting recording beginning at position 1:00:22 to 1:21:38.

Approval of adding Clint Dille and LeIsle Fitzgerald as authorized users to the District's PTIF accounts: A motion was made by Jeff White, seconded by Mick Sudbury to approve adding Clint Dille and LeIsle Fitzgerald as authorized users to the District's PTIF accounts. The motion was approved as follows: Mick Sudbury, yea, and Jeff White, yea. For full discussion, please go to board meeting recording beginning at position to 1:21:39 to 1:22:29.

Approval of 2025 Regular Board Meeting Schedule: A motion was made by Jeff White, seconded by Mick Sudbury to approve the 2025 Regular Board Meeting Schedule as presented. The motion was approved as follows: Mick Sudbury, yea, and Jeff White, yea. For full discussion, please go to board meeting recording beginning at position 1:22:30 to 1:23:22.

Approval of 2024 Fraud Risk Assessment: A motion was made by Jeff White, seconded by Mick Sudbury to approve the 2024 Fraud Risk Assessment as presented. The motion was approved as follows: Mick Sudbury, yea, and Jeff White, yea. For full discussion, please go to board meeting recording beginning at position 1:23:23 to 1:23:46.

For information and discussion only – no action items:

Report on HB280 Study: Nathan Bracken, Smith Hartvigsen, District’s legal Counsel, explained HB280 study that was to study the concept of Special District’s levying taxes plus charge user fees. There were no actions taken, for full discussion, please go to board meeting recording beginning at position 1:23:47 to 1:32:45.

2025 Conference Schedule: Provided to the Board for their information. No action was taken.

Next month’s board meeting – January 9, 2025 at 10:00 am

Motion to take a brief recess and immediately following, meet in a closed meeting to discuss (1) the character, professional competence, or physical or mental health of an individual, (2) the purchase, exchange, or lease of real property, including any form of a water right or water shares, (3) pending or reasonably imminent litigation, and (4) collective bargaining purposes pursuant to Utah Code Ann. §§ 52-4-204 through 205: Jeff White made a motion to take a brief recess and immediately following, meet in a closed meeting to discuss (1) the character, professional competence, or physical or mental health of an individual, (2) the purchase, exchange, or lease of real property, including any form of a water right or water shares, (3) pending or reasonably imminent litigation, and (4) collective bargaining purposes pursuant to Utah Code Ann. §§ 52-4-204 through 205. The motion was seconded by Mick Sudbury, and approved as follows: Mick Sudbury, yea, and Jeff White, yea at 11:37 am.

Motion to close the closed session and to reopen the open session of the Board Meeting: Jeff White made a motion to close the closed session and reconvene the open session at 12:33 p.m. The motion was seconded by Mick Sudbury and approved as follows: Jeff White, yea, and Mick Sudbury, yea.

Consider action on any noticed agenda item discussed in closed meeting: None

Other Business: None

Adjourn: Having no further business to discuss, a motion was made by Jeff White, seconded by Mick Sudbury, to adjourn the meeting at 12:34 pm. The motion was approved as follows: Jeff White, yea, and Mick Sudbury, yea.

LeAnn Fitzgerald

Attest

Mick Sudbury

Chairperson