

MINUTES OF THE  
REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF  
MAGNA WATER DISTRICT

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, December 11, 2025, at 10:00 am at the Magna Water District General Office, Kim Bailey Board Room, located at 8885 West 3500 South, Magna, UT.

**Call to Order:** Mick Sudbury called the meeting to order at 10:00 am.

**Trustees Present:**

Mick Sudbury, Chairman  
Jeff White  
Dan Stewart

**Management Team Present/Excused:**

Clint Dilley, General Manager, present  
Lelsle Fitzgerald, District Controller, present  
Trevor Andra, District Engineer, present  
Dallas Henline, Wastewater Operations Manager, present  
Andrew Sumsion, HR Manager, present  
Steve Clark, Water Operations Manager, present  
Ty Quinn, Staff Engineer  
Mike Harms, Service Maintenance  
Matt Skogerboe, Service Maintenance Leadman  
Mandy Whitmore, Accountant

**Also Present:**

Nathan Bracken, Smith, Hartvigsen PLLC  
Don Olsen, Epic Engineering  
Dan Peay, Magna  
Todd Richards, Magna  
Joel Workman, AQS Consulting  
Wayne Fuller, Coordinated Insurance  
Brian Child, Olympus Insurance  
Keith Larson, Bowen Collins & Associates  
Rachael Valek, Bowen Collins & Associates  
Joe Periera, Magna  
Blaine Smith, Magna  
Jeff Beckman, Bowen Collins & Associates

**Pledge of Allegiance:** Chairman lead those in attendance in the Pledge of Allegiance.

**Welcome the Public and Guests:** Chairman welcomed those in attendance.

**Public Comment:** Joe Periera asked about secondary water charges. The charges are based on irrigatable acre. The fee schedule is structured to be fair and equitable.

**Chairman asked if any of the staff or board members had a conflict of interest with anything on this agenda.** There were no conflict of interest.

**New Employee Introduction:** Andrew introduced Ty Quinn, the District's new Staff Engineer. Ty's background consist of a bachelor's of science in civil engineering from University of Utah. He also had five years of internship with a consulting firm in water design, designed chemicals of systems and actual structure of swimming pools and water features. He has his FE completed, and working towards getting his PE License. He is married and has a 4 month old baby.

**Employee Recognition:**

Quin Gorringer – Wastewater Collections II

Connor McReynolds – Traffic Control Technician

Gavin Henshaw – Traffic Control Technician

Dawson Stewart – Traffic Control Technician

Chris Thompson – Traffic Control Supervisor

Steve Clark – Traffic Control Supervisor

**Approval of Common Consent Items:**

**Minutes of the regular board meeting held November 13, 2025**

**Minutes of the 2026 Budget Hearing held November 13, 2025**

**Expenses for November 2 to November 30, 2025:**

**General Expenses:** \$1,293,437.19

**Zions Bank Bond Payment:** \$323,151.61

A motion was made by Dan Stewart, seconded by Jeff White, to approve the minutes of the regular board meeting held November 13, 2025, the minutes of the 2026 Budget Hearing held November 13, 2025, and the general expenses from November 2 to November 30, 2025, and the Zions Bank Bond payment in the amount of \$1,293,437.19 and \$323,151.61; respectively. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea.

**Presentation of Longevity Awards:**

Board recognized the employees that have had 5, 10, 15, & 30 years of service.

Dallas Henline with 15 years

Mandy Whitmore with 5 years

Trevor Andra with 5 years

Matt Hunter with 5 years

Mike Harms with 5 years

Clint Dilley with 10 years

Steve Clark with 30 years

**PROJECT AWARDS & AGREEMENTS**

**Discussion and possible motion to approve the following project awards and agreements:**

**Renewal of annual insurance policy for 2026 through Olympus Insurance in the amount of**

**\$265,952, 16% increase from 2025:** Brian Child explained to the Board the primary exposure changes

in the policy. Exposure is one of the things the insurance company rates on when they review premiums. The total insured value of the District increased by 46%. The driver behind the increase is the insurance company wanting to make sure the District is insured to value. This is happening to the industry as a whole. Brian reported the District's claims have decreased, speaking to the leadership and the proactivity of the Board and Staff being proactive mitigating risk. Worker's Compensation E-Mod experience rating is 0.74. A motion was made by Jeff White, seconded by Dan Stewart, to approve the renewal of annual insurance policy for 2026 through Olympus Insurance in the amount of \$265,952. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording beginning at position 13:09 to 19:05.

**Renewal of Regence Blue Cross Blue Shield for an increase of 4%:** Wayne Fuller addressed the Board and explained he represents most health insurance companies that can write health insurances in the State of Utah. He compared the rates from Select Health, United Health, and Regence BCBS. The Regence BCBS came in the lowest. A motion was made by Jeff White, seconded by Dan Stewart to approve the renewal of Regence Blue Cross Blue Shield for 2026. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion please go to board meeting recording beginning at position 19:06 to 21:42.

## ADMINISTRATIVE

**Discussion and possible motion to approve the following administrative items:**

**Consider approval of Resolution 2025-09 Adopting the District's 2026 Final Budget as amended:** A motion was made by Jeff White, seconded by Dan Stewart, to approve Resolution 2025-09 Approving the District's 2026 Final Budget as amended. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion please go to board meeting recording beginning at position 21:43 to 25:21.

**Resolution 2025-10 Initiating the establishment of a data privacy program; Designating Chief Administrative and Authorized Records Officers; Requiring Records for Proof of Officer and Employee Privacy Training; Preparing Website Data Privacy Notice; Endorsing the State's Data Privacy Policy; and Completing the District's Internal Data Privacy Program Report:** A motion was made by Jeff White, seconded by Dan Stewart, to approve Resolution 2025-10 Initiating the establishment of a data privacy program; Designating Chief Administrative and Authorized Records Officers; Requiring Records for Proof of Officer and Employee Privacy Training; Preparing Website Data Privacy Notice; Endorsing the State's Date Privacy Policy; and Completing the District's Internal Data Privacy Program Report. The resolution appoints Clint Dilley as the Chief Administrative Officer and LeIsle Fitzgerald as the Authorized Records Officer. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion please go to board meeting recording beginning at position 25:22 to 30:08.

Mick Sudbury asked to be excused for the remainder of the meeting as he had other engagements. Jeff White will continue to run meeting.

## DEPARTMENT REPORTS

**General Manager Report:** Clint highlighted the following:

**Staffing:** Fully staffed, looking at a new position for 2026, Service Maintenance – Facility Maintenance position.

**Operations – Water:** Completed a review of the vehicle utilization for construction and meter crews to ensure the vehicles are being utilized efficiently and in the best interest of time and resources. Trying to reduce the number of trucks at any one site at any time as much as possible.

**Operations – Wastewater:** Continuing grease trap inspections with the pretreatment program.

**Operations – Office:** Three bids have been received from three different AMI Customer Portal interface options. We are leaning towards Yoppify, currently providing our communications with customers program.

**Communication & Morale:** Working with Kennecott and Copper Golf Club to discuss irrigation options for the golf course. Working with Kennecott on the 8460 W regarding the trash being dumped at that sight. Management will continue to work through issues that impact all of us.

There was one customer complaint regarding a shut off. The customer indicated the District shut someone's water off and weren't open on Friday for the customer to get their water back on. We explained to the customer that we worked with the customer that had not water on that Friday, and was able to turn the water on in that situation. Also relayed to the complaining customer that we are responsive and we are capable of responding to issues after hours. We worked through this complaint, after which the customer seemed appreciative.

No action was taken, for full discussion please go to the board meeting recording beginning at position 30:09 to 37:46. Please also see the general manager's report inserted in the board meeting packet.

**Engineering Report:** Trevor reported on ongoing projects. No action was taken, for full discussion, please go to the board meeting recording beginning at position 37:47 to 40:31. Please also see the engineering insert in the board meeting packet.

**Water Operations Report (including water production and call out report):** Steve reported the culinary water production for the month of November was 107.01 million gallons or 328.43-acre feet, a 11.84% increase from November 2024. YTD production was 1,812.33 million gallons or 5,562.24 acre feet, a 8.11% increase from YTD 2024. We have purchased YTD 739.60-acre feet of water from Jordan Valley Water. Steve reported the total number of call outs for water and wastewater departments for November was 13, and total hours paid was 44. No action was taken, for full discussion please go to the board meeting recording beginning at position 40:32 to 42:04. Please also see the water production report inserted in the board meeting packet.

**Wastewater Operations Report:**

**Magna Water Reclamation Facility Operations Report:** Dallas reported that 2025 was the first year the plant has been operating under the new effluent total phosphorus limit of 1.0. Prior to 2025 there was a limit of 1.8, as of now, the plant is at .95, well within compliance. End of last year the plant was at 1.37. This limit is stringent the plant has never been below 1.0 before, it has taken a lot of effort to get there. No action was taken, for full discussion, please go to board meeting recording beginning at position 42:05 to 43:55. Please also see the wastewater report insert in the board meeting packet.

**Controller Report/Clerk Report:**

**Compliance Requirements Report:** LeIsle reported the District is compliance with legal requirements and internal policies. No action was taken, for full discussion, please go to board meeting recording beginning at position 43:55 to 45:46. Please also see the controller/clerk insert in the board meeting packet.

### **HR Manager Report:**

Andrew reported to the Board the following:

- Month's safety topic is fire safety
- Brian from Olympus Insurance and WCF toured our facilities to devise a plan how to handle the hatches and sky lights, to keep the staff safe and to ensure compliance.

No action was taken, for full discussion please go to the board meeting recording beginning at position 45:57 to 48:48.

### **WATER AND SEWER AVAILABILITY**

**Discussion and possible motion to approve the following developments:**

**CMD Towing located at 7160 Gates Avenue:** A motion was made by Jeff White, seconded by Dan Stewart, to approve water and sewer services to CMD Towing located at 7160 Gates Avenue. The motion was approved as follows: Dan Stewart, yea, and Jeff White, yea. For full discussion, please go to board meeting recording beginning at position 48:49 to 51:00.

**Flangas Townhomes PUD located at 2943 S Dora Str, Magna:** A motion was made by Jeff White, seconded by Dan Stewart, to approve water and sewer services to Flangas Townhomes PUD located at 2943 S Dora Str, Magna. The motion was approved as follows: Dan Stewart, yea, and Jeff White, yea. For full discussion, please go to board meeting recording beginning at position 51:01 to 53:34.

### **PROJECT AWARDS & AGREEMENTS**

**Discussion and possible motion to approve the following project awards and agreements:**

**Amendment to IGES Task Order for WRF Influent Project Material Testing in the amount of \$5,000:** A motion was made by Jeff White, seconded by Dan Stewart, to approve the amendment to IGES Task Order for WRF Influent Project material testing in the amount of \$5,000. The motion was approved as follows: Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording beginning at position 53:35 to 55:15.

**Purchase of 8 EDR stacks for 2026 replacement. (is in tentative budget) in the amount of \$530,708:** A motion was made by Jeff White, seconded by Dan Stewart, to approve the purchase of 8 EDR stacks for 2026 replacement in the amount of \$530,708. The motion was approved as follows: Dan Stewart, yea and Jeff White, yea. For full discussion, please go to board meeting recording beginning at position 55:16 to 56:37.

### **ADMINISTRATIVE**

**Discussion and possible motion to approve the following administrative items:**

**Draft 2025 Water and Sewer Master Plan Update:** Keith Larson presented the updates to the Water and Sewer Master Plan. The ran through the overview of the demand and supply, water and secondary conveyance and storage, and the sewer analysis relative to adequacy of the District's facilities. No actions were taken, for full discussion please go to board meeting recording beginning at position 56:38 to 1:25:43. Please also see board meeting packet insert.

**2026 Regular Board Meeting Schedule:** A motion was made by Jeff White, seconded by Dan Stewart, to approve the 2026 Regular Board Meeting Schedule as presented. The motion was approved as follows:

Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording beginning at position 1:25:44 to 1:26:44. Please also see board meeting packet insert.

**2025 Fraud Risk Assessment:** A motion was made by Jeff White, seconded by Dan Stewart, to approve the 2025 Fraud Risk Assessment as presented. The motion was approved as follows: Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording beginning at position 1:26:45 to 1:28:12. Please also see board meeting packet insert.

**Approval of the District's Defined Benefit Plan restatement per IRS regulations:** A motion was made by Jeff White, seconded by Dan Stewart, to approve the District's Defined Benefit Plan restatement to comply with IRS regulations. The motion was approved as follows: Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording beginning at position 1:28:13 to 1:29:40.

**For information and discussion only – no action items:**

**Next board meeting – January 8, 2026, at 10:00 am**

**For information only:**

**2026 Conference Schedule:** For Board's information. No action was taken.

**2026 Holiday Calendar:** For Board's information. No action was taken.

**District's Employee Recognition Dinner – December 12, 2025**

**Motion to take a brief recess and immediately following, meet in a closed meeting to discuss (1) the character, professional competence, or physical or mental health of an individual, (2) the purchase, exchange, or lease of real property, including any form of a water right or water shares, and (3) collective bargaining purposes pursuant to Utah Code Ann. §§ 52-4-204 through 205:** There was no need for a closed meeting.

**Other Business:** None

**Adjourn:** Having no further business to discuss, a motion was made by Jeff White, seconded by Dan Stewart, to adjourn the meeting at 12:32 pm. The motion was approved as follows: Dan Stewart, yea, and Jeff White, yea.

*Lea Isle Fitzgerald*

Attest

*Mick Sudbury*

Chairperson