MINUTES OF THE
REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, October 9, 2025, at 10:00 am at the Magna Water District General Office, Kim Bailey Board Room, located at 8885 West 3500 South, Magna, UT.

Call to Order: Mick Sudbury called the meeting to order at 10:00 am.

Trustees Present:
Mick Sudbury, Chairman
Jeff White
Dan Stewart

Management Team Present/Excused:
Clint Dilley, General Manager, present
LeIsle Fitzgerald, District Controller, present
Trevor Andra, District Engineer, present
Dallas Henline, Wastewater Operations Manager, present
Andrew Sumsion, HR Manager, present
Steve Clark, Water Operations Manager, present

Also Present:
Nathan Bracken, Smith, Hartvigsen PLLC
Don Olsen, Epic Engineering
Clint Rogers, Stantec Engineering
Dan Peay, Magna Resident
Nate Rogers, Bowen Collins and Associates
Joel Workman, AQS Consultants
Sam Fankhauser, A32S Engineering

Pledge of Allegiance: Chairman lead those in attendance in the Pledge of Allegiance.

Welcome the Public and Guests: Chairman welcomed those in attendance.

Public Comment: None.

Chairman asked if any of the staff or board members had a conflict of interest with anything on this agenda. There were no conflict of interest.

Approval of Common Consent Items:

Minutes of the regular board meeting held September 11, 2025
Expenses for September 1 to September 28, 2025:
General Expenses: $1,239,162.37
Zions Bank Bond Payment: $83,530.83

A motion was made by Dan Stewart, seconded by Jeff White, to approve the minutes of the regular board meeting held September 11, 2025, the general expenses from September 1 to September 28, 2025, and the Zions Bank Bond payment in the amount of $1,239,162.37 and $83,530.83; respectively. The motion was approved as follows: Dan Stewart, yea, Mick Sudbury, yea, and Jeff White, yea.

Employee Recognition
Gavin Henshaw – Water Distribution Grade II
Dawson Stewart – Water Distribution Grade I
Mark Manzanares – Wastewater Collections Grade II
Quin Gorringe – Wastewater Collections Grade I

Andrew commended the employees for working hard on their certifications. No action was taken, for full discussion please go to the board meeting recording beginning at position 1:55 to 3:02.

New Employee Introduction
Gavin Ferguson – Andrew introduced Gavin. Joined the collections wastewater crew on Monday. Came with a little bit of collection experience, is familiar with some of the equipment. No action was taken, for full discussion please go to board meeting recording beginning at position 3:03 to 4:24.

DEPARTMENT REPORTS
General Manager Report: Clint highlighted the following:
Staffing: Wastewater collections crew is fully staffed. Staff Engineering position was posted, there are candidates scheduled for interviews. Chairman asked if the District was in the position where the hiring of the staff engineer could wait. Clint and Trevor indicated there was plenty of work to be done by the staff engineer and felt like the position would be busy.
Operations – Water: Preparing for the secondary water shut down by October 15, 2025 to start the flushing and additional maintenance and cleaning. Staff feels like dredging the reservoir could be delayed. Additional cleaning, flushing and investigation will determine if the dredging needs to be done this year or be delayed. Customers will be reminded to shut their systems off before the flushing and cleaning the system.
Operations – Wastewater: Staff flushed and cleaned the brine pipeline successfully. Finalizing the preliminary design for the change house and will meet with board when that is complete for their input.
Operations – Office: HR has been looking at options for the safety glass for the door into the front office. Controller looked into customer payment assistance options. ARPA funds are gone.
Communication & Morale: Reuse open house was successful. Appreciate the consultants assistance with the open house. Clint has reached out to Brockbank and Lakeridge schools to set up class tours of the reuse facility, being STEM schools, they were responsive, but he hasn't heard back from them. Clint indicated he and LeIsle attended the AWWA Intermountain Conference, there was a lot of talk about the District using AI and needing a policy to govern the use of AI. He also indicated there was information on ADU's and the increase in water usage.
No action was taken, for full discussion please go to the board meeting recording beginning at position 4:36 to 30:53. Please also see the general manager's report inserted in the board meeting packet.

Engineering Report: Trevor reported on ongoing projects. No action was taken, for full discussion, please go to the board meeting recording beginning at position 30:54 to 33:27. Please also see the engineering insert in the board meeting packet.

Water Operations Report (including water production and call out report): Steve reported the culinary water production for the month of September was 204.17 million gallons or 626.63-acre feet, a 4.98% increase from 2024. YTD production for September was 1,576.85 million gallons or 4,839.54-acre feet, a 9.65% increase from 2024. We have purchased YTD 600.51-acre feet of water from Jordan Valley Water. The secondary water production for the month of September was 66.43 million gallons or 203.88-acre feet, a 8.78% increase from 2024. YTD as was 448.75 million gallons or 1,377.29-acre feet, a 11.22% increase from 2024. Steve reported the total number of call outs for water and wastewater departments for September was 18, and total hours paid was 59. No action was taken, for full discussion please go to the board meeting recording beginning at position 33:28 to 40:21. Please also see the water production report inserted in the board meeting packet.

Wastewater Operations Report:
Magna Water Reclamation Facility Operations Report: Dallas reported reuse supply for the month of September and on the performance of the wastewater treatment facility. Dallas indicated the annual root control maintenance is scheduled will be done mid-October. No actions were taken, for full discussion, please go to board meeting recording beginning at position 40:22 to 46:35. Please also see the wastewater report insert in the board meeting packet.

Controller Report/Clerk Report:
Compliance Requirements Report: LeIsle reported the District is compliance with legal requirements and internal policies. No actions were taken, for full discussion, please go to board meeting recording beginning at position 46:36 to 48:52. Please also see the controller/clerk insert in the board meeting packet.

HR Manager Report:
Andrew reported to the Board the following:
- Injury prevention is the safety focus for the month
- Wrapping up 2025 goals, will be prepared for the board by November board meeting.
- Steve and Matt will be attending backflow training
- Steve will be completing the traffic control supervisor course
- Shirts have been ordered for the water crew uniform and inspectors
- Wrapped up 90 days with all new employees

No action was taken, for full discussion please go to the board meeting recording beginning at position 48:53 to 51:04.

WATER AND SEWER AVAILABILITY
Discussion and possible motion to approve the following developments:

PacifiCorp Lake Park Substation Landscaping: A motion was made by Jeff White, seconded by Dan Stewart, to approve water and sewer services to PacifiCorp Lake Park Substation Landscaping located in West Valley City, UT 84128. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea. For full discussion, please go to board meeting recording beginning at position 51:05 to 53:50.

PROJECT AWARDS & AGREEMENTS
Discussion and possible motion to approve the following project awards and agreements:

AE2S Task Order for the Finish and Feed Tank Redundancy Project in the amount of $307,559: A motion was made by Jeff White, seconded by Dan Stewart to approve the AE2S Task Order for the Finish and Feed Tank Redundancy Project in the amount of $307,559. The motion was approved as follows: Jeff White, yea, Dan Stewart, yea and Mick Sudbury, yea. For full discussion please go to board meeting recording beginning at position 53:51 to 56:30.

AE2S Task Order for On-Call SCADA Instrumentation & Control Support Services: A motion was made by Jeff White, seconded by Dan Stewart, to approve AE2S task order for on-call SCADA instrumentation & Control Support Services, in the amount not to exceed budgeted amount for SCADA on-call services. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion please go to board meeting recording beginning at position 56:31 to 59:33.

Award janitorial services for facilities: Proposing to move to a new janitorial service. A motion was made by Jeff White, seconded by Dan Stewart, to table a decision on this agenda item. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording beginning at position 59:34 to 1:06:26.

ADMINISTRATIVE
Discussion and possible motion to approve the following administrative items:

Approval to surplus SCADA equipment pulled out of our old system and two additional used fire hydrants: A motion was made by Jeff White, seconded by Dan Stewart, to approve the surplus of the old SCADA equipment pulled out of the old system with a minimum bid of $100, and two additional used fire hydrants. The motion was approved as follows: Dan Stewart, yea, Jeff White, yea, and Mick Sudbury, yea. For full discussion, please go to board meeting recording beginning 1:06:27 to 1:09:27.

WRF Wastewater Master Plan Update 2025: Clint Rogers presented the 2025 wastewater master plan update. A motion was made by Jeff White, seconded by Dan Stewart, to approve the WRF Wastewater Master Plan Update 2025. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea. For full presentation and discussion, please go to board meeting recording beginning at position 1:09:28 to 2:10:41. Please also see board meeting packet insert.

Resolution 2025-08 Adoption of the District's Tentative 2026 Budget: LeIsle presented the tentative 2026 budget, which showed the projects needing to be done in 2026 and that funding is not sufficient to do all projects. Because of this, the Board asked Staff to go through the projects and cut what is not possible to do in 2026. A motion was made by Jeff White, seconded by Dan Stewart, to table this discussion until October 16, 2025 at 10:00 pm and to hold a special board meeting for that date and time. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea, and Dan Stewart, yea. For full discussion, please go to board meeting recording beginning at position 2:10:42 to 2:26:05.

For information and discussion only – no action items:

Next board meeting – October 16, 2025 at 10:00 am – Special Board Meeting

Next month's board meeting – November 13, 2025 at 10:00 am

Motion to take a brief recess and immediately following, meet in a closed meeting to discuss (1) the character, professional competence, or physical or mental health of an individual, (2) the purchase, exchange, or lease of real property, including any form of a water right or water shares, and (3) collective bargaining purposes pursuant to Utah Code Ann. §§ 52-4-204 through 205: Jeff White made a motion to take a brief recess and immediately following, meet in a closed meeting to discuss (1) the character, professional competence, or physical or mental health of an individual, (2) the purchase, exchange, or lease of real property, including any form of a water right or water shares, (3) collective bargaining purposes pursuant to Utah Code Ann. §§52-4-204 through 205. The motion was seconded by Dan Stewart, and approved as follows: Dan Stewart, yea, Mick Sudbury, yea, and Jeff White, yea at 12:25 pm.

Motion to close the closed session and to reopen the open session of the Board Meeting: Jeff White made a motion to close the closed session and reconvene the open session at 2:21 pm. The motion was seconded by Dan Stewart and approved as follows: Dan Stewart, yea, Mick Sudbury, yea, and Jeff White, yea.

Consider action on any noticed agenda item discussed in closed meeting:

Other Business: None

Adjourn: Having no further business to discuss, a motion was made by Dan Stewart, seconded by Jeff White, to adjourn the meeting at 2:21 pm. The motion was approved as follows: Dan Stewart, yea, Mick Sudbury, yea, and Jeff White, yea.

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Attest Chairperson