

MINUTES OF THE  
SPECIAL MEETING  
OF THE BOARD OF TRUSTEES OF  
MAGNA WATER DISTRICT

A special meeting of the Board of Trustees of the Magna Water District was held Thursday, June 22, 2023, at 10:00 a.m., at the Magna Water District General Office, Kim Bailey Board Room, located at 8885 West 3500 South, Magna, UT.

**Call to Order:** Mick Sudbury called the meeting to order at 10:00 a.m.

**Trustees Present:**

Mick Sudbury, Chairman  
Jeff White

**Staff Present:**

LeIsle Fitzgerald, District Controller  
Trevor Andra, District Engineer  
Raymond Mondragon, Water Operations Manager  
Andrew Sumsion, HR Manager

**Also Present:**

Nathan Bracken, Smith Hartvigsen PLLC  
Jason Luettinger, Bowen Collins Associates  
Joel Workman, AQS Consulting  
Marie Owens, AE2S  
Ron Stewart, Gilbert & Stewart, CPA's  
Dan Peay, Magna Mayor

**Public, Board, Staff joined in the Pledge of Allegiance.**

**Welcome the Public and Guests:** Chairman welcomed those in attendance.

**Public Comment:** None.

**Chairman asked if any of the staff or board members had a conflict of interest with anything on this agenda.** There were no conflicts of interest.

**PROJECT AWARDS & AGREEMENTS**

**Discussion and possible motion to approve the following project awards and agreements:**

**Triton Aeration Upgrade Kit Installation at the WWTP to Corrio Construction in the amount of \$24,436:** A motion was made by Jeff White, seconded by Mick Sudbury, to award the triton aeration upgrade kit installation to Corrio Construction in the amount of \$24,436. The motion was approved as follows: Mick Sudbury, yea and Jeff White, yea. For full discussion please go to special board meeting recording position 1:35 to 4:22.

## ADMINISTRATIVE

### Discussion and possible motion to approve the following administrative items:

**Resolution 2023-01 Adjusting Revenues Budgeted in the District's 2023 Budget:** LeIsle indicated to the Board this resolution is to adjust revenues budgeted in the District's 2023 budget. Due to the certified tax rate, the District must amend the budget to reflect the amount of taxes that is going to be received in 2023. This results in an increase adjustment to the property tax revenues of \$12,423 and a corresponding decrease adjustment to other operating income, sewer inspection revenue, and secondary water inspection revenue collectively. There is no change to the bottom line of the District's budget. A motion was made by Jeff White, seconded by Mick Sudbury, to approve Resolution 2023-01 Adjusting Budgeted Revenues in the District's 2023 Budget. The motion was approved as follows: Mick Sudbury, yea and Jeff White, yea. For full discussion please go to special board meeting recording position 4:23 to 6:28.

**Resolution 2023-02 Adopting Final 2023 Tax Rates:** LeIsle indicated to the Board this resolution adopts the District's 2023 certified tax rate set by Salt Lake County. The tax rate for water purification and sewer disposal shall be 0.000571, and the debt service of interest and sinking funds shall be 0.000987, the District's total 2023 tax rate shall be 0.001558. A motion was made by Jeff White, seconded by Mick Sudbury, to approve Resolution 2023-02 adopting final 2023 tax rates as presented. The motion was approved as follows: Mick Sudbury, yea and Jeff White, yea. For full discussion please go to special board meeting recording position 6:29 to 8:16.

**Presentation and motion to accept the 2022 Annual Audited Financial Report:** Ron Stewart with Gilbert & Stewart, CPA's, presented to the Board the audited 2022 Financial Statements. He reported the financial statements present fairly, in all material respects, the financial position of the District as of December 31, 2022, and the respective changes in financial position, and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America. He also reported during the audit they tested the District's internal control and did not identify any deficiencies in internal control that we consider to be material weaknesses. A motion was made by Jeff White, seconded by Mick Sudbury, to accept the 2022 Financial Audit presented. The motion was approved as follows: Mick Sudbury, yea and Jeff White, yea. For full presentation of the 2022 Audited Financial Report, please go to Special board meeting recording position 8:17 to 17:37.

**Presentation and motion to accept and approve distribution of the 2022 Consumer Confidence Report:** A motion was made by Jeff White, seconded by Mick Sudbury, to accept and approve distribution of the 2022 Consumer Confidence Report. The motion was approved as follows: Mick Sudbury, yea and Jeff White, yea. For full discussion please go to the special board meeting recording position 17:38 to 23:40.

**Approval of field employees' uniforms form Cintas:** Andrew presented to the Board the selection of uniform chosen by the employees. A discussion was held regarding options of uniforms. No action was taken, the Board asked Management to see about buying out the Cintas contract, solicit bids from other uniform companies, and see if there are services which are flexible such as out right purchase of uniforms and pay to launder. Management will report back to Board with several options. For full discussion please go to special board meeting recording position 23:41 to 46:22.

**Other Business:** Mick wanted to verify with Management and Staff that the District has the pressure at fire hydrants to be able to fight any fires in the District.

**Adjourn:** Having no further business to discuss, a motion was made by Jeff White, seconded by Mick Sudbury, to adjourn the meeting at 10:48 am. The motion was approved as follows: Jeff White, yea, and Mick Sudbury, yea.

*LeIsle Fitzgerald*  
\_\_\_\_\_  
Attest

*Mick Sudbury*  
\_\_\_\_\_  
Chairperson