

MINUTES OF THE
REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, February 8, 2024, at 10:00 a.m., at the Magna Water District General Office, Kim Bailey Board Room, located at 8885 West 3500 South, Magna, UT.

Call to Order: Mick Sudbury called the meeting to order at 10:00 a.m.

Trustees Present:

Mick Sudbury, Chairman
Jeff White
Dan Stewart

Staff Present:

Clint Dilley, General Manager
LeIsle Fitzgerald, District Controller
Trevor Andra, District Engineer
Raymond Mondragon, Water Operations Manager
Dallas Henline, Wastewater Operations Manager
Andrew Sumsion, HR Manager
Brody Green, Wastewater Collections Service Maintenance
Tori Jensen, Customer Service
Matthew LeCheminant, Staff Engineer

Also Present:

Nathan Bracken, Smith Hartvigsen PLLC
Don Olsen, Epic Engineering
Jason Luettinger, Bowen Collins Associates
Dan Peay, Magna Mayor
Marie Owens, AE2S
Todd Richards, Magna Metro Township
Madison Bertoch, Stantec Engineering
Joel Workman, AQS Consulting

Welcome the Public and Guests: Chairman welcomed those in attendance.

Pledge of Allegiance: Chairman lead those in attendance in the Pledge of Allegiance.

Public Comment: None

Chairman asked if any of the staff or board members had a conflict of interest with anything on this agenda. There were no conflicts of interest.

Introduction of New Employees:

Matthew LeCheminant: Matt introduced his self, he is just finishing up his Engineering degree, owns his own rafting company in Idaho.

Brody Green: Brody introduced his self, he just graduated from high school, born, and raised in Magna and is excited to join our team.

Tori Jensen: Tori introduced herself, she used to be a pharmacy technician working at Exodus Health Care here in Magna, she was born and raised in Magna, and excited to join our team.

Approval of Common Consent Items:

Minutes of the regular board meeting held January 11, 2024

Expenses for January 1 to January 28, 2024:

General Expenses: \$1,698,092.99

Zions Bank Bond Payment: \$83,609.69

A motion was made by Dan Stewart, seconded by Jeff White, to approve the minutes of the regular board meeting held January 11, 2024, and to approve the general expenses from January 1 to January 28, 2024, in the amount of \$1,698,092.99. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, and Jeff White, yea.

DEPARTMENT REPORTS

General Manager Report: Clint reported to the Board the Division of Water Quality permit writer had visited the wastewater treatment plant and commented on how well the treatment plant looked and all was in compliance with the discharge permit and the paperwork behind it. Clint reported there was one last load of paperwork that was picked up by UCI to scan. He also reported that management and staff will be bringing to the Board a list of surplus property for the Board to approve to either take to the auction or hold a surplus sale next month. For additional information please see General Manager's report insert in the board meeting packet.

Engineering Report:

Trevor reported on the WRF Reuse Project, WWTP Influent Pump Station WWTP Facility Plan Update, Haynes Well #8 Project, Basement Remodel Project, and the Solids Handling Building Expansion and the 7200 W – 3100 S to Beagley Lane secondary project. No actions were taken, for additional information please see Engineering report insert in the board meeting packet.

Water Operations Report (including water production and call out report): Raymond presented the production report. The culinary water production for the month of January was 92.06 million gallons or 282.53-acre feet, a 6.08% increase from 2023. We have purchased 68.35-acre feet of water from Jordan Valley Water. Raymond reported the number of callouts for the month of January was 21 callouts and a total of 103.35 hours.

Wastewater Operations Report (including status and call out report):

Dallas reported on the plant inspection, also indicated the inspector was very impressed with the Plant. The local limits study sampling is underway.

Controller Report/Clerk Report:

Compliance Requirements Report: LeIsle reported the District is up to date with legal requirements and internal policies. For additional information please see board meeting packet Controller/Clerk Report insert.

HR Manager Report:

Andrew reported to the Board Lonnie Thompson has transferred to the Meter Crew. The wastewater collection position that was filled by Brody Green was filled very fast. The Office position that was filled by Tori Jensen took approximately 4 weeks. Andrew reported the management team building meeting included the Team Leadmen and was very productive and beneficial.

WATER & SEWER AVAILABILITY

Discussion and possible motion to approve the following developments:

Pendleton Fields located at approximately 8307 W 3041 S: A motion was made by Jeff White, seconded by Dan Stewart to approve water and sewer services to the Pendleton Fields development located at approximately 8307 W 3041 S. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea, and Dan Stewart, yea.

West Valley City Wetland Park located at approximately 6598 W Parkway Blvd: A motion was made by Jeff White, seconded by Dan Stewart to approve water and sewer services to the West Valley City Wetland Park located at approximately 6598 W Parkway Blvd. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea, and Dan Stewart, yea.

Mahogany Ridge located at approximately 4100 S 8400 W: A motion was made by Jeff White, seconded by Dan Stewart to approve water and sewer services to the Mahogany Ridge development located at approximately 4100 S 8400 W. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea, and Dan Stewart, yea.

PROJECT AWARDS & AGREEMENTS

Discussion and possible motion to approve the following project awards and agreements:

Additional fleet vehicle for District Inspector position from Larry H Miller for \$55,897: A motion was made by Jeff White, seconded by Dan Stewart, to approve the purchase of an additional fleet vehicle for the District Inspector position from Larry H Miller for \$55,987. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea, and Dan Stewart, yea.

Vactor 2100i flush truck from Owen Equipment for collections system in the amount of \$576,200.43 (trade-in value \$190,000): A motion was made by Jeff White, seconded by Dan Stewart, to approve the purchase of the Vactor 2100i flush truck from Owen Equipment for collections system in the amount of \$576,200.43 with a trade in value of approximately \$190,000. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea, and Dan Stewart, yea.

SkyJack SJIII4626 Scissor Lift for WWTP maintenance for \$7,000: A motion was made by Jeff White, seconded by Dan Stewart, to approve the purchase of a SkyJack SJIII4626 Scissor Lift for WWTP maintenance in the amount of \$7,000. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea, and Dan Stewart, yea.

R.H. Borden Annual sewer line rapid assessment test (SL-RAT) acoustic assessment of designated sewer lines throughout the District in the amount of \$68,400: A motion was made by Jeff White, seconded by Dan Stewart, to approve the annual sewer line rapid assessment test (SL-RAT) acoustic assessment of designated sewer lines throughout the District by RH Borden in the amount of \$68,400. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea, and Dan Stewart, yea.

Magna Township cost share agreement for 3100 S water line loops: A motion was made by Jeff White, seconded by Dan Stewart, to approve proceeding with the cost share agreement with the Magna Township cost share agreement for 3100 S water line loops. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea, and Dan Stewart, yea.

ADMINISTRATIVE

Discussion and possible motion to approve the following administrative items:

JVWCD Water budget concept for undeveloped and annexed lands: Clint introduced to the Board Jordan Valley Water Conservancy District's concept on developing a water budget for undeveloped land, and any possible land that could be annexed. When these properties come to the District for development, they are allotted an amount of water that the development must live by, or the development will bring in their own water, or the local District supply the difference. Jordan Valley Water Conservancy District's water budget is now at 1.35 acre-feet/acre of development. This concept will help with concerns about having enough water for the future. A motion was made by Jeff White, seconded by Dan Stewart, to proceed investigating the possibility of implementing the same water budget concept for undeveloped and annexed lands for the District. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea.

Legislative Update from Legal Counsel, Nathan Bracken, Smith Hartvigsen, PLLC:

Nathan Bracken updated the Board and Management on the ongoing bills and pending bills that are being reviewed and moved into law at the legislation session. He talked about the UASD Clean up bill that will clarify the Declaration of Candidacy issues. The bill is still being drafted and is in Legislative research and should be coming out some time shortly. Nathan also briefly reviewed the following bills: HB 285 – Union amendments. The bill addresses the District's concerns. HB 280 – Water Infrastructure needs and how to fund. This will be a study. SB 203 – Department of Environmental Quality authorized to come up with a fee schedule and impose fees on public water suppliers. Clint expressed his concerns regarding the fees being used for the areas of who is paying a fee. This will be a study.

For Information and discussion only – no action items:

- Next month's board meeting – March 14, 2024, at 10:00 am

TRAINING & SAFETY

Discussion and possible motion to approve the following training & safety items:

Approval to attend the following conferences:

1. Rural Water Conference February 26 – March 1, 2024, Dixie Center, St George, UT
2. Utah Water Users, March 18 – 20, 2024, Dixie Center, St George, UT
3. UGFOA – April 8 – 10, 2024, St. George, UT
4. AWWA Intermountain Midyear – April 11, 2024, Sandy, UT
5. WEAU – April 23 – 26, 2024, St. George, UT
6. Region 8 Pretreatment Association May 6 – 10, 2024, Grouse Mountain Lodge, Whitefish, MT
7. GFOA Annual Conference June 9 – 12, 2024, Orlando, FL

A motion was made by Jeff White, seconded by Dan Stewart, to allow attendance to the listed conferences. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea.

Motion to meet immediately in a closed meeting to discuss the character, professional competence, or physical or mental health of an individual, and the purchase, exchange, or lease of real property, including any form of a water right or water shares pursuant to Utah Code Ann. §§ 52-4-204 through 205. Jeff White made a motion to meet immediately in closed session to discuss the character, professional competence, or physical or mental health of an individual and the purchase, exchange, or lease of real property, including any form of a water right or water shares pursuant to Utah Code Ann. §§ 52-4-204 through 205. The motion was seconded by Dan Stewart, and approved as follows: Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea at 11:51 a.m.

Motion to close the closed session and to reopen the open session of the Board Meeting: Jeff White made a motion to close the closed session and reconvene the open session at 1:17 p.m. The motion was seconded by Dan Stewart, yea, and approved as follows: Mick Sudbury, yea, Dan Stewart, and Jeff White, yea.

Consider action on any noticed agenda item discussed in closed meeting: none

Other Business: None

Adjourn: Having no further business to discuss, a motion was made by Jeff White, seconded by Dan Stewart, to adjourn the meeting at 1:18 pm. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea.

Attest

Chairperson