



MAGNA WATER DISTRICT AGENDA

FOR THE

REGULAR BOARD MEETING

AT 10:00 AM

THURSDAY JULY 13, 2023

8885 W 3500 S, MAGNA, UT 84044

GENERAL OFFICE BUILDING

(801)250-2118

Fax(801)250-1452

JULY 13, 2023
REGULAR BOARD MEETING AGENDA
MAGNA WATER DISTRICT

MEETING DATE: July 13, 2023, at 10:00 am
LOCATION: 8885 W 3500 S, MAGNA, UT, GENERAL OFFICE BUILDING

A. Call to Order

B. Public, Board and Staff join in the Pledge of Allegiance

C. Welcome the Public and Guests

D. Public Comment

Written requests that are received – Please do not take over three minutes due to time restraints for other individuals and the Board.

E. Inquire of any conflicts of interests that need to be disclosed to the Board

F. Approval of common consent items

1. Minutes of the regular board meeting held June 8, 2023.
2. Minutes of the special board meeting held June 22, 2023.
3. Expenses for May 29 to July 2, 2023
General Expenses: \$1,002,555.38

G. Department Reports:

1. General Manager Report
2. Engineering Report
3. Water Operations Report (water production and call out report)
4. Wastewater Operations Report (status and call out report)
5. Controller/Clerk Report (compliance requirements report – Election date changes)
6. HR Manager Report

H. Water & Sewer Availability

Discussion and possible motion to approve the following developments:

1. JK Investment Development located at 2115 South 7200 West

2. FiiZ Soda Development located at 8315 West Arbor Park Drive
3. Guzzle Soda Development located at 3556 South Lexes Way
4. Brad Jones Development located at 2165 South 7200 West

I. Project Awards & Agreements

Discussion and possible motion to approve the following project awards and agreements:

1. Approval of field employees' uniforms from Cintas.

J. Administrative

Discussion and possible motion to approve the following administrative items:

1. Possible change to the District's monthly billing format.
2. Discussion on tax rate and possible tax increase for 2024.
3. Motion to approve the following individuals as signors on the District's bank accounts:

Mick Sudbury	Andrew Sumsion
Jeff White	Dallas Henline
Danny Stewart	Raymond Mondragon
Clint Dilley	

For information and discussion only – no action items:

- Next month's board meeting – August 10, 2023

K. Motion to meet immediately in closed session to discuss the character, professional competence, or physical or mental health of an individual and the purchase, exchange, or lease of real property, including any form of a water right or water shares pursuant to Utah Code Ann. §§ 52-4-204 through 205.

- L. Motion to close the closed meeting and re-open the public board meeting.**
- M. Consider action on any noticed agenda item discussed in closed meeting.**
- N. Other Business**
- O. Adjourn**

MEETING MINUTES

**MINUTES OF THE
REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, June 8, 2023, at 10:00 a.m., at the Magna Water District General Office, Kim Bailey Board Room, located at 8885 West 3500 South, Magna, UT.

Call to Order: Mick Sudbury called the meeting to order at 10:00 a.m.

Trustees Present:

Mick Sudbury, Chairman
Jeff White
Dan Stewart

Staff Present:

Clint Dilley, General Manager
LeIsle Fitzgerald, District Controller
Trevor Andra, District Engineer
Raymond Mondragon, Water Operations Manager
Dallas Henline, Wastewater Operations Manager
Andrew Sumsion, HR Manager
Lonnie Thompson, Water Operations Maintenance
Christian Thompson, Water Operations Maintenance
Paul Bird, Wastewater Operations Maintenance

Also Present:

Nathan Bracken, Smith Hartvigsen PLLC
Don Olsen, Epic Engineering
Joel Workman, AQS Consulting
Madison Bertech, Stantec
Dan Peay, Magna Mayor

Public, Board, Staff joined in the Pledge of Allegiance.

Welcome the Public and Guests: Chairman welcomed those in attendance.

Public Comment: None.

Chairman asked if any of the staff or board members had a conflict of interest with anything on this agenda. There were no conflicts of interest.

Approval of Common Consent Items:

Minutes of the special board meeting held May 11, 2023

Expenses for May 1 – May 28, 2023:

General Expenses: \$1,278,884.63

Zions Bank Bond Payment: \$166,564.38

A motion was made by Dan Stewart, seconded by Jeff White, to approve the minutes of the regular board meeting held May 11, 2023, and to approve the general expenses and the Zions bank bond payments from May 1 to May 28, 2023, in the amount of \$1,278,884.63 and \$166,564.38, respectively. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea, and Dan Stewart, yea.

Employee Recognition

The managers presented Lonnie Thompson for successfully completing his Grade 1 Certification in Wastewater Collections, Christian Thompson for successfully completing his Grade 1 Certification in Wastewater Collections, and Paul Bird for successfully completing his Grade II in Wastewater Collections. To hear the full presentation please go to position 2:16 to 3:37 on the June 2023 board meeting recording.

DEPARTMENT REPORTS

General Manager Report: Clint highlighted a few items from his manager’s report. There were no actions taken, for full discussion of the General Manager’s Report, please go to position 3:45 to 13:34 and the board meeting packet insert.

Clint reported on the Division of Drinking Water’s calculation of the minimum source sizing criteria to determine capacity in the system, the material storage cover will be completed within the month, management and staff is working on the evaluation of the Copper Golf Club’s water usage and estimates to connect to the secondary water system,

Engineering Report:

Basement Remodel Update: Trevor updated the Board on the 2023 Water line replacement project, the Reuse Project, and the Influent Pump Station Project. He presented a short video of a drone flight over the reuse project. No actions were taken, to hear full report from the District Engineer, please go to board meeting recording position 13:35 to 21:35 and see board meeting packet District Engineer insert.

Water Operations Report (including water production and call out report): Raymond Mondragon reported the water production and callout report for the month of May 2023. No actions were taken, for full discussion, please go to board meeting recording position 21:39 to 23:20 see board meeting packet Water Production insert.

Wastewater Operations Report (including status and call out report):

System Overview: Dallas reported the collection department is compiling the list of the next 20 manholes that need to be rehabbed. His staff is continuing training on various subjects. He reported on the local limits study, their strategy moving forward. No actions were taken, to hear full report from the Wastewater Operations Manager please go to position 23:21 to 26:45.

Controller Report/Clerk Report: LeIsle reported the District is in up to date with legal requirements and internal policies. No actions were taken. To hear full controller/clerk report, please go to board meeting recording position 26:46 to 32:13 or see board meeting packet Controller/Clerk Report insert.

HR Manager Report:

Andrew reported to the Board the Staff Engineer position was posted in house and there were no applicants. The position has now been posted outside, there have been several resumes submitted and starting to pre-screen. The activities committee has had a couple of meetings on the summer party, a Bees game with families, and is within the amount budgeted. There were no actions taken, for full discussion, please go to board meeting recording position 32:14 to 34:56.

WATER & SEWER AVAILABILITY

Discussion and possible motion to approve the following developments:

Leah Court Subdivision located at 2823 S 9150 W: A motion was made by Jeff White, seconded by Dan Stewart, to approve the Leah Court Subdivision located at 2823 S 9150 W, a four-lot subdivision. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please see board meeting recording position 34:56 to 36:39.

Cyprus High Seminary Building: A motion was made by Jeff White, seconded by Dan Stewart, to approve the Cyprus High Seminary Building. The motion was approved as follows: Mick Sudbury, yea Jeff White, yea and Dan Stewart, yea. For full discussion please see board meeting recording position 36:41 to 39:47.

PROJECT AWARDS & AGREEMENTS

Discussion and possible motion to approve the following project awards and agreements:

Fleet lease purchase from Larry H Miller Chevrolet for \$795,797, subject to change upon June 6th release of 2024 Silverado 1500's: Andrew indicated he has received quotes back from a couple of dealers for replacing the District's current leased fleet. The lowest quote came in from Larry H Miller Chevrolet at \$795,797, and is subject to change, due to the fact we are waiting for the pricing to come in for the 2024 Silverado 1500's. A motion was made by Jeff White, seconded by Dan Stewart, to approve staff to move forward with Larry H Miller Chevrolet quote for \$795,797, pursuant to a change not to exceed the quoted price by \$24,000. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording position 39:48 to 51:30.

Fleet buy back quote of \$510,500, subject to change based on damage and mileage accrued before sale: Larry H Miller Chevrolet came back to the District with a buy back quote of \$510,500, pursuant to a small adjustment for additional mileage put on the vehicles. A motion was made by Jeff White, seconded by Dan Stewart, to approve the \$510,500 buy back price, with a possible small price adjustment due to additional mileage on the vehicles. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion please go to board meeting recording position 51:31 to 53:54.

Stantec Master Plan Update in the amount of \$149,313: A motion was made by Jeff White, seconded by Dan Stewart to approve a Wastewater Treatment Plant Master Plan Update by Stantec in the amount of \$149,313. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording 54:42 to 56:39.

Goble Sampson Associates, Huber Screw Press in the amount of \$347,874: A motion was made by Jeff White, seconded by Dan Stewart, to approve Goble Sampson Associates, Huber Screw Press in the amount of \$347,874. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion please go to board meeting recording position 56:40 to 58:20.

Change Order #4 for Zone 3 Secondary Water Pump Station project in the amount of \$10,000: A motion was made by Jeff White, seconded by Dan Stewart, to approve the Change Order #4 for the Zone 3 Secondary Water Pump Station project in the amount of \$10,000. This change order will allow the supply and installation of a power pole. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion, please go to board meeting recording position 58:21 to 59:32.

Planning Principal Forgiveness Agreement for Lead Service Line Inventory: This agreement is to acknowledge the receipt of \$100,000 for the District's Lead Service Line Inventory, and to agree to the principal forgiveness on the money. A motion was made by Jeff White, seconded by Dan Stewart, to approve the Planning Principal Forgiveness Agreement for Lead Service Line Inventory. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion please go to board meeting recording position 1:01:50 to 1:03:15.

GIS services for May 30, 2023 to December 31, 2023 to Ardurra (new name for TO Engineers) in the amount of \$75,000: TO Engineers have changed their name to Ardurra. This is the standard GIS task order each year. A motion was made by Jeff White, seconded by Dan Stewart, to approve the GIS Services task order in the amount of \$75,000. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. For full discussion please go to board meeting recording position 1:03:16 to 1:12:29.

ADMINISTRATIVE

Discussion and possible motion to approve the following administrative items:

Participation in the Magna 4th of July Parade: Management wanted to verify with the Board they support the District in participating in the parade and compensate the employees that do so. The Board approved and agreed to participate and pay the employees participating. For full discussion please go to board meeting recording position 1:12:30 to 1:15:54.

For information and discussion only – no action items:

- **Next board meeting:** Special Board Meeting, June 22, 2023, at 10:00 am for presentation and approval of 2022 Annual Audit, draft CCR Report, and the 2023 Certified Tax Rate.
- **Next month's board meeting – July 13, 2023**

Motion to meet immediately in closed session to discuss the character, professional competence, or physical or mental health of an individual and the purchase, exchange, or lease of real property, including any form of a water right or water shares pursuant to Utah code Ann. §§ 52-4-204 through 205. Jeff White made a motion to meet immediately in closed session to discuss the character, professional competence, or physical or mental health of an individual, and the purchase, exchange, or lease of real property, including any form of a water right or water shares pursuant to Utah Code Ann. 52-4-204 through 205. The motion was seconded by Dan Stewart, and approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea at 11:19 a.m.

Motion to close the closed session and to reopen the open session of the Board Meeting: Jeff White made a motion to close the closed session and reconvene the open session at 12:52 p.m. The motion was seconded by Dan Stewart, and approved as follows: Mick Sudbury, yea, Jeff White, and Dan Stewart, yea.

Consider action on any noticed agenda item discussed in closed meeting: None.

Other Business: None

Adjourn: Having no further business to discuss, a motion was made by Jeff White, seconded by Dan Stewart, to adjourn the meeting at 12:52 pm. The motion was approved as follows: Dan Stewart, yea, and Mick Sudbury, yea.

Attest

Chairperson

**MINUTES OF THE
SPECIAL MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT**

A special meeting of the Board of Trustees of the Magna Water District was held Thursday, June 22, 2023, at 10:00 a.m., at the Magna Water District General Office, Kim Bailey Board Room, located at 8885 West 3500 South, Magna, UT.

Call to Order: Mick Sudbury called the meeting to order at 10:00 a.m.

Trustees Present:

Mick Sudbury, Chairman
Jeff White

Staff Present:

LeIsle Fitzgerald, District Controller
Trevor Andra, District Engineer
Raymond Mondragon, Water Operations Manager
Andrew Sumsion, HR Manager

Also Present:

Nathan Bracken, Smith Hartvigsen PLLC
Jason Luettinger, Bowen Collins Associates
Joel Workman, AQS Consulting
Marie Owens, AE2S
Ron Stewart, Gilbert & Stewart, CPA's
Dan Peay, Magna Mayor

Public, Board, Staff joined in the Pledge of Allegiance.

Welcome the Public and Guests: Chairman welcomed those in attendance.

Public Comment: None.

Chairman asked if any of the staff or board members had a conflict of interest with anything on this agenda. There were no conflicts of interest.

PROJECT AWARDS & AGREEMENTS

Discussion and possible motion to approve the following project awards and agreements:

Triton Aeration Upgrade Kit Installation at the WWTP to Corrio Construction in the amount of \$24,436: A motion was made by Jeff White, seconded by Mick Sudbury, to award the triton aeration upgrade kit installation to Corrio Construction in the amount of \$24,436. The motion was approved as follows: Mick Sudbury, yea and Jeff White, yea. For full discussion please go to special board meeting recording position 1:35 to 4:22.

ADMINISTRATIVE**Discussion and possible motion to approve the following administrative items:**

Resolution 2023-01 Adjusting Revenues Budgeted in the District's 2023 Budget: LeIsle indicated to the Board this resolution is to adjust revenues budgeted in the District's 2023 budget. Due to the certified tax rate, the District must amend the budget to reflect the amount of taxes that is going to be received in 2023. This results in an increase adjustment to the property tax revenues of \$12,423 and a corresponding decrease adjustment to other operating income, sewer inspection revenue, and secondary water inspection revenue collectively. There is no change to the bottom line of the District's budget. A motion was made by Jeff White, seconded by Mick Sudbury, to approve Resolution 2023-01 Adjusting Budgeted Revenues in the District's 2023 Budget. The motion was approved as follows: Mick Sudbury, yea and Jeff White, yea. For full discussion please go to special board meeting recording position 4:23 to 6:28.

Resolution 2023-02 Adopting Final 2023 Tax Rates: LeIsle indicated to the Board this resolution adopts the District's 2023 certified tax rate set by Salt Lake County. The tax rate for water purification and sewer disposal shall be 0.000571, and the debt service of interest and sinking funds shall be 0.000987, the District's total 2023 tax rate shall be 0.001558. A motion was made by Jeff White, seconded by Mick Sudbury, to approve Resolution 2023-02 adopting final 2023 tax rates as presented. The motion was approved as follows: Mick Sudbury, yea and Jeff White, yea. For full discussion please go to special board meeting recording position 6:29 to 8:16.

Presentation and motion to accept the 2022 Annual Audited Financial Report: Ron Stewart with Gilbert & Stewart, CPA's, presented to the Board the audited 2022 Financial Statements. He reported the financial statements present fairly, in all material respects, the financial position of the District as of December 31, 2022, and the respective changes in financial position, and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America. He also reported during the audit they tested the District's internal control and did not identify any deficiencies in internal control that we consider to be material weaknesses. A motion was made by Jeff White, seconded by Mick Sudbury, to accept the 2022 Financial Audit presented. The motion was approved as follows: Mick Sudbury, yea and Jeff White, yea. For full presentation of the 2022 Audited Financial Report, please go to Special board meeting recording position 8:17 to 17:37.

Presentation and motion to accept and approve distribution of the 2022 Consumer Confidence Report: A motion was made by Jeff White, seconded by Mick Sudbury, to accept and approve distribution of the 2022 Consumer Confidence Report. The motion was approved as follows: Mick Sudbury, yea and Jeff White, yea. For full discussion please go to the special board meeting recording position 17:38 to 23:40.

Approval of field employees' uniforms form Cintas: Andrew presented to the Board the selection of uniform chosen by the employees. A discussion was held regarding options of uniforms. No action was taken, the Board asked Management to see about buying out the Cintas contract, solicit bids from other uniform companies, and see if there are services which are flexible such as out right purchase of uniforms and pay to launder. Management will report back to Board with several options. For full discussion please go to special board meeting recording position 23:41 to 46:22.

Other Business: Mick wanted to verify with Management and Staff that the District has the pressure at fire hydrants to be able to fight any fires in the District.

Adjourn: Having no further business to discuss, a motion was made by Jeff White, seconded by Mick Sudbury, to adjourn the meeting at 10:48 am. The motion was approved as follows: Jeff White, yea, and Mick Sudbury, yea.

Attest

Chairperson

**INVOICE
PAYMENTS**

**MAGNA WATER DISTRICT
INVOICE PAYMENTS
5/29/2023 TO 7/2/2023**

Check Issue Date	Payee	Amount	Description
5/29/2023	MID ATLANTIC TRUST COMPANY	3,611.10	401(K)
5/30/2023	AIRGAS USA, LLC - CENTRAL DIVISION	53.40	ARGON RENTAL CYLINDER
5/30/2023	AIRGAS USA, LLC - CENTRAL DIVISION	4.45	ACETYLENE & OXYGEN RENTAL CYLINDERS
5/30/2023	BLUE STAKES OF UTAH 811	581.46	BILLABLE E-MAIL NOTIFICATIONS
5/31/2023	AMAZON CAPITAL SERVICES	162.81	SUNSCREEN
5/31/2023	BANKCARD CENTER	30.18	REAMS-MISC SUPPLIES - OFFICE
5/31/2023	BANKCARD CENTER	93.30	CAL RANCH- MISC SUPPLIES- WATER
5/31/2023	BANKCARD CENTER	446.86	STORAGE PODS
5/31/2023	BANKCARD CENTER	223.43	STORAGE PODS
5/31/2023	BANKCARD CENTER	55.04	WALMART-OFFICE SUPPLIES-OFFICE
5/31/2023	BANKCARD CENTER	200.00	DEQ- WATER OPERATOR EXAM
5/31/2023	DENTAL SELECT	1,585.41	INSURANCE
5/31/2023	FUEL NETWORK	6,362.42	GASOLINE FOR VEHICLES
5/31/2023	MOUNTAINLAND SUPPLY COMPANY	2,754.36	SHOP STOCK
5/31/2023	MOUNTAINLAND SUPPLY COMPANY	1,099.18	SHOP STOCK
5/31/2023	MOUNTAINLAND SUPPLY COMPANY	1,874.18	SHOP STOCK
5/31/2023	MOUNTAINLAND SUPPLY COMPANY	454.41	SHOP STOCK
5/31/2023	MOUNTAINLAND SUPPLY COMPANY	(227.99)	PRODUCT RETURN
5/31/2023	REGENCE BCBS OF UTAH	14,061.66	INSURANCE
5/31/2023	THE LINCOLN NATIONAL LIFE	731.10	INSURANCE
5/31/2023	UTAH-IDAHO TEAMSTERS SECURITY FUND	40,287.00	UNION HEALTH & WELFARE
5/31/2023	VEOLIA WTS USA, INC.	53,445.00	MISC SUPPLIES- EDR
5/31/2023	WESTERN CONF TEAMSTERS PENSION	25,401.00	UNION PENSION CONTRIBUTION
5/31/2023	ZAYO	2,259.67	PHONE & DATA SERVICES
6/1/2023	LOWE'S	284.90	MISC SUPPLIES-SHOP
6/1/2023	LOWE'S	58.26	MISC SUPPLIES- EDR
6/1/2023	LOWE'S	284.90	MISC SUPPLIES-SHOP
6/1/2023	LOWE'S	112.64	MISC SUPPLIES- EDR
6/1/2023	LOWE'S	(284.90)	RETURN OF MISC SUPPLIES- SHOP
6/1/2023	RICOH USA , INC	75.00	PRINTER AT ADMINISTRATION OFFICE
6/1/2023	RICOH USA , INC	271.98	PRINTER AT ADMINISTRATION OFFICE
6/1/2023	ROCKY MOUNTAIN POWER CO.,	24,002.50	POWER WWTP
6/1/2023	ROCKY MOUNTAIN POWER CO.,	20.54	POWER WWTP ADMIN BLDG
6/1/2023	STANDARD PRINTING COMPANY	2,345.12	PROCESS OF MONTHLY BILLINGS
6/3/2023	PITNEY BOWES GLOBAL FINAN SERVICES LLC	190.20	LEASE OF POSTAGE MACHINE
6/3/2023	UTAH BROADBAND	279.00	BROADBAND/INTERNET SUPPORT
6/6/2023	ATS	3,975.00	CHEMICALS
6/6/2023	CHEMTECH-FORD	359.00	WWTP SAMPLES
6/6/2023	CHEMTECH-FORD	563.00	WWTP SAMPLES
6/6/2023	CHEMTECH-FORD	270.00	WWTP SAMPLES
6/6/2023	CHEMTECH-FORD	450.00	WATER SAMPLES
6/6/2023	CHEMTECH-FORD	591.00	WWTP SAMPLES
6/6/2023	CHEMTECH-FORD	90.00	WATER SAMPLES
6/6/2023	CHEMTECH-FORD	270.00	WWTP SAMPLES
6/6/2023	CHEMTECH-FORD	450.00	WATER SAMPLES
6/6/2023	CHEMTECH-FORD	377.00	WWTP SAMPLES
6/6/2023	CHEMTECH-FORD	464.00	WWTP SAMPLES
6/6/2023	CHEMTECH-FORD	270.00	WWTP SAMPLES
6/6/2023	CHEMTECH-FORD	60.00	WATER SAMPLES
6/6/2023	CHEMTECH-FORD	204.00	WATER SAMPLES
6/6/2023	CHEMTECH-FORD	523.00	WATER SAMPLES
6/6/2023	CHEMTECH-FORD	321.00	WATER SAMPLES
6/6/2023	CHEMTECH-FORD	30.00	WATER SAMPLES
6/6/2023	CHEMTECH-FORD	359.00	WWTP SAMPLES
6/6/2023	CHEMTECH-FORD	270.00	WWTP SAMPLES
6/6/2023	CHEMTECH-FORD	359.00	WWTP SAMPLES
6/6/2023	COSTCO WHOLESALE	70.33	OFFICE SUPPLIES- EDR
6/6/2023	FERGUSON WATERWORKS #1616	879.00	SHOP STOCK
6/6/2023	HUBER TECHNOLOGY	2,450.00	HEADWORK BAGS -WWTP
6/6/2023	HUBER TECHNOLOGY	2,260.90	SCREW PRESS PARTS -WWTP
6/6/2023	INTERMOUNTAIN FARMERS ASSOCIATION	902.88	LAWN FERTILIZER- WATER
6/6/2023	NATIONAL BENEFIT SERVICES, LLC	52.00	HRA PLAN ADMIN FEE - MAY 2023
6/6/2023	NATIONAL BENEFIT SERVICES, LLC	350.00	WRAP PLAN, 2023 ANNUAL DOCUMENT MAINT FEE
6/6/2023	PURCHASE POWER	299.50	POSTAGE
6/6/2023	STAPLES BUSINESS CREDIT	16.96	OFFICE SUPPLIES- OFFICE
6/6/2023	STAPLES BUSINESS CREDIT	15.31	JANITOR SUPPLIES- OFFICE
6/6/2023	STAPLES BUSINESS CREDIT	112.43	OFFICE SUPPLIES-OFFICE
6/6/2023	STAPLES BUSINESS CREDIT	35.74	OFFICE SUPPLIES-OFFICE
6/6/2023	STAPLES BUSINESS CREDIT	14.26	OFFICE SUPPLIES-OFFICE
6/6/2023	STAPLES BUSINESS CREDIT	46.37	OFFICE SUPPLIES- SHOP

**MAGNA WATER DISTRICT
INVOICE PAYMENTS
5/29/2023 TO 7/2/2023**

Check Issue Date	Payee	Amount	Description
6/7/2023	CASH (PETTY)	26.43	SAFETY MTG APRIL 2023
6/7/2023	CASH (PETTY)	21.84	CREW LUNCH
6/7/2023	CASH (PETTY)	51.49	CREW LUNCH
6/7/2023	CASH (PETTY)	15.00	CHAMBER MEETING LUNCHEON
6/7/2023	CASH (PETTY)	61.00	CDL LICENSE
6/7/2023	CASH (PETTY)	61.67	CREW LUNCH
6/7/2023	CASH (PETTY)	32.08	SAFETY MTG MAY 2023
6/7/2023	COLONIAL FLAG & SPECIALTY	318.00	REPLACEMENT FLAGS-OFFICE
6/7/2023	CONELY COMPANY	71.91	MISC SUPPLIES- OFFICE
6/7/2023	CONELY COMPANY	25.68	MISC SUPPLIES-OFFICE
6/7/2023	CORRIO CONSTRUCTION, INC.	486,154.96	MAGNA WRF REUSE PROJECT
6/7/2023	E.T. TECHNOLOGIES, INC	5,571.09	SLUDGE REMOVAL
6/7/2023	E.T. TECHNOLOGIES, INC	3,878.23	SLUDGE REMOVAL
6/7/2023	E.T. TECHNOLOGIES, INC	1,817.01	SLUDGE REMOVAL
6/7/2023	ERIKS NORTH AMERICA, Inc	231.60	MISC SUPPLIES- SECONDARY
6/7/2023	EVERGREEN BUSINESS SOLUTIONS	59.34	BUSINESS CARDS
6/7/2023	HARRISON FIRE SERVICES, LLC	63.00	FIRE EXTINGUISHER INSPECTION- OFFICE
6/7/2023	HARRISON FIRE SERVICES, LLC	112.00	FIRE EXTINGUISHER INSPECTION- EDR
6/7/2023	HARRISON FIRE SERVICES, LLC	261.00	FIRE EXTINGUISHER- SHOP
6/7/2023	HARRISON FIRE SERVICES, LLC	276.00	FIRE EXTINGUISHER INSPECTION- WWTP
6/7/2023	INDIGO WATER GROUP	320.00	CONSULTATION AND SUPPORT- WWTP
6/7/2023	KEN GARFF FORD WEST VALLEY	202.65	EMISSIONS & INSPECTION- #8
6/7/2023	KEN GARFF FORD WEST VALLEY	115.00	EMISSIONS & INSPECTION #52
6/7/2023	MECHANICAL SERVICE & SYSTEMS, INC.	570.20	QUARTERLY PM- WWTP
6/7/2023	METAL CRAFT TRAILERS	1,847.50	TRAILER FOR SKID WEED SPRAYER
6/7/2023	MORGAN ASPHALT	238.88	ASPHALT FOR REPAIRS
6/7/2023	MORGAN ASPHALT	556.10	ASPHALT FOR REPAIRS
6/7/2023	MOUNTAIN STATES FENCE CO.	17,919.00	FENCING - ZONE 2 RESERVOIR
6/7/2023	NICKERSON CO.	34,244.00	REPLACEMENT PARTS,PUMP INSTALLATION -BARTON 5
6/7/2023	PREMIER TRUCK GROUP	85.00	EMISSIONS & INSPECTION #61
6/7/2023	PREMIER TRUCK GROUP	85.00	EMISSIONS & INSPECTION #4
6/7/2023	PREMIER TRUCK GROUP	686.73	EMISSIONS & INSPECTION #74
6/7/2023	PREMIER TRUCK GROUP	40.00	EMISSIONS & INSPECTION #88
6/7/2023	PREMIER TRUCK GROUP	85.00	EMISSIONS & INSPECTION #55
6/7/2023	PREMIER TRUCK GROUP	40.00	EMISSIONS & INSPECTION #1
6/7/2023	PREMIER TRUCK GROUP	85.00	EMISSIONS & INSPECTION #30
6/7/2023	PREMIER TRUCK GROUP	40.00	EMISSIONS & INSPECTION #7
6/7/2023	PREMIER TRUCK GROUP	85.00	EMISSIONS & INSPECTION #45
6/7/2023	PREMIER TRUCK GROUP	40.00	EMISSIONS & INSPECTION #57
6/7/2023	PREMIER TRUCK GROUP	103.39	MUD FLAP HANGER & MUD FLAP #70
6/7/2023	PREMIER TRUCK GROUP	(89.26)	RETURN MUD FLAP #70
6/7/2023	STEVE REGAN CO.	382.75	GROUND STERILIZER
6/7/2023	STOTZ EQUIPMENT	1,441.49	DRIVELINE & CLUTCH-#42
6/7/2023	VANGUARD CLEANING SYSTEMS	650.00	JANITORIAL SERVICE - OFFICE
6/7/2023	VANGUARD CLEANING SYSTEMS	350.00	JANITORIAL SERVICE - ADMIN WWTP
6/7/2023	VANGUARD CLEANING SYSTEMS	542.00	JANITORIAL SERVICE- EDR
6/7/2023	WEST VALLEY CITY FIRE DEPT.	228.00	PERMIT RENEWAL
6/9/2023	ROCKY MOUNTAIN CARE CLINIC	130.00	DOT PHYSICAL EXAM
6/10/2023	ALLSTATE	478.27	INSURANCE & OBEP OBLIGATION
6/10/2023	CINTAS CORPORATION #180	522.87	WWTP UNIFORMS AND LINENS
6/10/2023	CINTAS CORPORATION #180	238.69	SHOP/EDR UNIFORMS AND LINENS
6/10/2023	CINTAS CORPORATION #180	211.88	SHOP/EDR UNIFORMS AND LINENS
6/10/2023	CINTAS CORPORATION #180	366.90	WWTP UNIFORMS AND LINENS
6/10/2023	CINTAS CORPORATION #180	375.68	WWTP UNIFORMS AND LINENS
6/10/2023	CINTAS CORPORATION #180	213.91	OFFICE MATS/ PAPERTOWELS
6/10/2023	CINTAS CORPORATION #180	248.52	SHOP/EDR UNIFORMS AND LINENS
6/10/2023	CINTAS CORPORATION #180	319.48	WWTP UNIFORMS AND LINENS
6/10/2023	CINTAS CORPORATION #180	238.69	SHOP/EDR UNIFORMS AND LINENS
6/10/2023	CINTAS CORPORATION #180	522.87	WWTP UNIFORMS AND LINENS
6/10/2023	SAFETY-KLEEN SYSTEMS, INC.	183.10	OIL SERVICE
6/12/2023	THATCHER COMPANY	3,367.50	CHEMICALS
6/12/2023	THATCHER COMPANY	7,921.00	CHEMICALS
6/12/2023	THATCHER COMPANY	7,359.24	CHEMICALS
6/12/2023	THATCHER COMPANY	(7,500.00)	CHEMICALS
6/12/2023	TRUGREEN COMMERCIAL	195.00	LAWN FERTILIZER - WWTP
6/13/2023	MID ATLANTIC TRUST COMPANY	3,611.11	401(K)
6/13/2023	MOTION INDUSTRIES, INC.	59.08	WHEEL BEARING - #1
6/13/2023	MOUNTAINLAND SUPPLY COMPANY	670.56	SHOP STOCK
6/13/2023	MOUNTAINLAND SUPPLY COMPANY	249.67	SHOP STOCK
6/13/2023	O'REILLY	64.08	BATTERY - #65

**MAGNA WATER DISTRICT
INVOICE PAYMENTS
5/29/2023 TO 7/2/2023**

Check Issue Date	Payee	Amount	Description
6/13/2023	O'REILLY	51.16	WIPER BLADES FOR TRUCKS
6/13/2023	O'REILLY	(10.00)	BATTERY CORE RETURN- #65
6/13/2023	SAFETY SUPPLY & SIGN CO.	826.56	BLUESTAKES MARKING PAINT
6/13/2023	UTAH BARRICADE COMPANY	360.00	BARRICADE RENTAL
6/14/2023	DOMINION ENERGY	22.31	NATURAL GAS 3291 S 8000 W
6/14/2023	DOMINION ENERGY	1,361.14	NATURAL GAS 6850 W 2820 S
6/14/2023	DOMINION ENERGY	90.20	NATURAL GAS 6026 PARKWAY BLVD
6/14/2023	DOMINION ENERGY	160.18	NATURAL GAS 8931 W 3500 S
6/14/2023	DOMINION ENERGY	997.09	NATURAL GAS 7650 W 2100 S
6/14/2023	DOMINION ENERGY	176.38	NATURAL GAS 8885 W 3500 S
6/14/2023	UTAH BROADBAND	159.00	BROADBAND/INTERNET SUPPORT
6/14/2023	VERIZON WIRELESS	373.64	CELLPHONE SERVICE
6/15/2023	APPLICANT PRO	159.82	JOB LISTINGS
6/15/2023	CASH (PETTY)	2,850.00	BOOT DRAW
6/15/2023	CINTAS 1ST AID	44.79	FIRST AID CABINET SHOP
6/15/2023	CINTAS 1ST AID	30.41	FIRST AID CABINET EDR
6/15/2023	CINTAS 1ST AID	42.21	FIRST AID CABINET WWTP
6/15/2023	CINTAS 1ST AID	51.99	FIRST AID CABINET OFFICE
6/15/2023	CINTAS 1ST AID	22.72	FIRST AID CABINET WWTP OFFICE
6/15/2023	ELITE GROUNDS, LLC	1,005.49	LANDSCAPE MAINT- OFFICE
6/15/2023	ELITE GROUNDS, LLC	962.95	LANDSCAPE MAINTENANCE- WWTP ADMIN
6/15/2023	HYDRAPACK SEALS, INC	35.66	PUMP HEAD GASKETS-SECONDARY
6/15/2023	HYDRAPACK SEALS, INC	106.98	PUMP HEAD GASKETS- SECONDARY
6/15/2023	IPS	137.16	MONTHLY FEE -PAYROLL SERVICES
6/15/2023	JACKS TIRE & OIL	1,983.48	STEER TIRES - #74
6/15/2023	JENKINS PLUMBING CO	590.00	BACKFLOW TEST
6/15/2023	JORDAN VALLEY WATER	1,143.84	WATER SAMPLES
6/15/2023	JORDAN VALLEY WATER	29,327.31	WATER DELIVERIES
6/15/2023	METAL CRAFT TRAILERS	1,847.50	12 FT TRAILER FOR SKID WEED SPRAYER
6/15/2023	METERWORKS	12,808.00	CULINARY & SECONDARY METERS
6/15/2023	PREMIER TRUCK GROUP	85.00	EMISSIONS & INSPECTION- #8
6/15/2023	PREMIER TRUCK GROUP	40.00	EMISSIONS & INSPECTION-#56
6/15/2023	PREMIER TRUCK GROUP	85.00	EMISSIONS & INSPECTION-#74
6/15/2023	REPUBLIC SERVICES #864	2,749.19	WWTP GARBAGE COLLECTION
6/15/2023	REPUBLIC SERVICES #864	517.06	SHOP GARBAGE COLLECTION
6/15/2023	ROCKY MOUNTAIN CARE CLINIC	45.00	DRUG TEST
6/15/2023	ROCKY MOUNTAIN POWER CO.,	519.56	POWER BOOSTER STATION
6/15/2023	ROCKY MOUNTAIN POWER CO.,	26,799.78	POWER BARTON WELLS 1&2
6/15/2023	ROCKY MOUNTAIN POWER CO.,	1,548.29	POWER SHALLOW WELLS
6/15/2023	ROCKY MT WIRE ROPE	529.93	CHAINS,BINDERS,CABLE, D-RINGS
6/15/2023	S.L.CO. ENGINEERING DIVISION	1,250.00	CONSTRUCTION PERMITS
6/15/2023	U. S. POSTMASTER	18,500.00	POSTAGE -BILLING STATEMENTS
6/15/2023	VERIZON CONNECT FLEET USA LLC	697.00	GPS MONTHLY CHARGE
6/15/2023	VIRGINIA FISH	350.00	REIMBURSEMENT TO HOMEOWNER -BROKEN VALVE AT HOME
6/15/2023	WEST VALLEY COLLISION REPAIR INC	3,179.62	REPAIR - #85
6/20/2023	LONE PEAK TRAILER SALES	9,265.50	PACE CARGO ENCLOSED TRAILER
6/20/2023	RHINO PUMPS	12,597.59	REPAIR ZONE 3 SECONDARY PUMP
6/20/2023	ROCKY MOUNTAIN POWER CO.,	17.20	POWER BACCUS TANKS
6/20/2023	ROCKY MOUNTAIN POWER CO.,	734.34	POWER SECONDARY WATER PUMP
6/20/2023	ROCKY MOUNTAIN POWER CO.,	5,137.92	ZONE 3 WATER PUMP
6/20/2023	ROCKY MOUNTAIN POWER CO.,	232.08	POWER CEMENT BUILDING SHOPS
6/20/2023	ROCKY MOUNTAIN POWER CO.,	1,730.65	POWER 7600 RESERVOIR
6/20/2023	ROCKY MOUNTAIN POWER CO.,	11.66	POWER JORDAN VALLEY CONNECTIONS
6/21/2023	APA BENEFITS	850.00	2022 PLAN YR VALUATION/IRS FILING
6/21/2023	FLEET PRIDE	94.49	MUD FLAP - #70
6/21/2023	LAWSON PRODUCTS, INC.	1,123.66	MECHANIC SHOP STOCK
6/21/2023	METERWORKS	2,668.50	METER REPLACEMENT
6/21/2023	PRECISION POWER INC	2,975.52	COOLANT- EDR GENERATOR
6/21/2023	ROCKY MOUNTAIN POWER CO.,	95.27	POWER 3500 S TANKS
6/21/2023	SKM INC.	4,043.80	SCADA MAINTENANCE SEWER SYSTEM
6/21/2023	SMITH HARTVIGSEN, PLLC	3,220.50	EMPLOYMENT LAW & OTHER CONFIDENTIAL MATTER
6/21/2023	SMITH HARTVIGSEN, PLLC	1,308.00	GENERAL LEGAL MATTERS
6/21/2023	STEVE REGAN CO.	1,449.56	WEED KILLER- WWTP
6/21/2023	SUMMIT SEEDING	1,800.00	REFUND OF HYDRANT DEPOSIT
6/21/2023	SUNBELT RENTALS, INC.	784.80	SCISSOR LIFT RENTAL- BULB REPLACEMNT- WWTP
6/21/2023	THOMAS PETROLEUM	5,034.21	DIESEL FUEL -STORAGE TANK- WWTP
6/21/2023	UNITED RENTALS (NORTH AMERICA) INC.	2,191.98	SKIDSTEER BRUSH CUTTER RENTAL
6/21/2023	WORKERS COMPENSATION FUND OF U	2,269.09	WORKERS COMP INSURANCE
6/22/2023	BLUELINE SERVICES	147.00	RANDOM DRUG TEST
6/22/2023	HUBER TECHNOLOGY	8,384.48	FINE SCREEN ROLLER PARTS- WWTP

**MAGNA WATER DISTRICT
INVOICE PAYMENTS
5/29/2023 TO 7/2/2023**

Check Issue Date	Payee	Amount	Description
6/22/2023	THATCHER COMPANY	15,063.19	CHEMICALS
6/22/2023	THATCHER COMPANY	7,229.55	CHEMICALS
6/22/2023	THATCHER COMPANY	(2,800.00)	CHEMICALS
6/22/2023	UTAH BARRICADE COMPANY	333.95	BARRICADES
6/22/2023	UTAH BARRICADE COMPANY	382.50	BARRICADES
6/22/2023	WHEELER MACHINERY CO	1,019.00	CONCRETE WHIRLIGIG- MANHOLE LEVELING
6/25/2023	CASELLE, INC.	2,354.00	SUPPORT & MAINTENANCE
6/26/2023	ANSERFONE	292.00	NIGHT ANSWERING SERVICE
6/26/2023	LOWE'S	271.50	MISC SUPPLIES- SEWER
6/26/2023	MID ATLANTIC TRUST COMPANY	3,611.10	401(K)
6/26/2023	ROCKY MOUNTAIN POWER CO.,	2,136.70	POWER HAYNES WELLS
6/26/2023	SHRED-IT	148.94	DOCUMENT SHREDDING
6/29/2023	AIRGAS USA, LLC - CENTRAL DIVISION	87.96	BOTTLE REFILLS- SHOP & TRUCK
6/29/2023	AIRGAS USA, LLC - CENTRAL DIVISION	53.40	ACETYLENE & OXYGEN RENTAL CYLINDERS
6/29/2023	AIRGAS USA, LLC - CENTRAL DIVISION	4.45	ARGON RENTAL CYLINDER
6/29/2023	BLUE STAKES OF UTAH 811	798.34	BILLABLE E-MAIL NOTIFICATIONS
6/29/2023	GRAINGER	106.98	WIND SOCK- EDR
6/29/2023	MOUNTAINLAND SUPPLY COMPANY	2,435.69	SUPPLIES RELOCATE SECONDARY SERVICE- WWTP
6/29/2023	MOUNTAINLAND SUPPLY COMPANY	1,772.65	BUTTERFLY VALVE- SECONDARY BOOSTER STATION
6/29/2023	RICOH USA , INC	208.30	COPIER ADMINISTRATIVE OFFICE
6/29/2023	RULON HARPER CONSTRUCTION, INC	2,531.77	GRAVEL & ROADBASE
6/29/2023	THE LINCOLN NATIONAL LIFE	731.10	INSURANCE
6/29/2023	UTAH BARRICADE COMPANY	372.00	BARRICADES
6/29/2023	UTAH BROADBAND	119.00	BROADBAND/INTERNET SUPPORT
6/29/2023	UTAH BROADBAND	99.00	BROADBAND/INTERNET SUPPORT
6/29/2023	UTAH BROADBAND	99.00	BROADBAND/INTERNET SUPPORT
6/29/2023	WEST VALLEY CITY	130.20	STORMWATER AT EDR
6/29/2023	ZAYO	2,289.50	PHONE & DATA SERVICES
6/30/2023	ROCKY MOUNTAIN POWER CO.,	9.76	POWER WWTP ADMIN BLDG
6/30/2023	ROCKY MOUNTAIN POWER CO.,	24,317.50	POWER WWTP OPERATIONS
7/1/2023	REGENCE BCBS OF UTAH	14,061.66	INSURANCE
		\$ 1,002,555.38	

ENGINEERING REPORT

Engineering Report (Updated 07/06/23)

Capital and General Engineering Projects

- 2023 Water line replacement project
 - Submittals and parts being ordered.
 - Anticipate start in fall 2024 due to lead times (36 weeks) of some materials.
- 2022 Water and Sewer Replacement Project
 - complete
- Zone 3 Secondary and Culinary Pump Station Project
 - Culinary PS upgrades complete.
 - Secondary PS substantially complete. Few remaining punch list items
- **WRF Reuse Project**
 - **Floor slab poured.**
 - **Rebar for walls for next few weeks**
- Haynes #2R rehabilitation
 - Complete
- Barton #5 pump replacement
 - Complete
- **Influent Pump Station**
 - In design.
 - Pre-procurement of
 - Screw pumps, Intermediate submersible pumps, Grit washers
 - **Review and selection of equipment**
- WWTP Facility Plan Update
- Haynes Well #8 Replacement
 - In design.
- West Side Collection Phase 1B Project
 - On hold due to bid exceeding budget. Looking at options for rebid or combining with another phase of West Side Collection improvements.
- **Water Department Material Storage**
 - **Completed.**
- **Basement Remodel**
 - **Completed tile and trim work.**
 - **Cleaning this week and next**
- Truck Garage
 - Solids Handling Building Expansion
 - In design
- **Change House**
 - **Reviewing location near existing building. Looking at building codes, existing utilities, feasibility of utilities etc.**
- **7200 W- 3100 S to Beagley Lane Secondary Project**
 - **Preliminary design**

**WATER
OPERATIONS
REPORT**

Water Production Report & Callout Report

June 2023

Water Production Summary

The culinary water production for the month of June was 189.37 million gallons or 581.20-acre feet, a 5.43% decrease from June 2022. YTD as of June 2023 was 668.66 million gallons or 2,052.19-acre feet, an 8.00% decrease from YTD 2022.

We have purchased 408.01-acre feet of water from Jordan Valley Water as of end of June 2023.

The secondary water production for the month of June was 49.12 million gallons or 150.75-acre feet, a 7.77% increase from June 2022. YTD as of June 2023 was 84.65 million gallons or 259.79-acre feet, an 12.00% increase from YTD 2022.

Callout Report – Water and Wastewater Combined

Total number of call outs - 9

Total Hours – 41.25

1 – Mainline Leaks

3 – Service Leaks

5 - Miscellaneous

Summary Of Water Deliveries
MAGNA WATER DISTRICT
System # 18014
Jun-23

Source	Month's Deliveries (AF)		Change %	Current Month's Gall	Deliveries YTD (AF)		Change %	YTD Gallons
	2023	2022			2023	2022		
CULINARY WATER								
Well Sources Barton and Haynes	582.23	604.96			1,881.63	2,058.99		
To Waste	62.93	61.98			226.31	232.11		
Total Finished Blend EDR	514.87	544.39			1,644.18	1,818.21		
JVWCD Magna Reading	66.00	66.39			407.47	395.95		
JVWCD	66.33	68.34			408.01	398.09		
Total Culinary Water	581.2	612.73	-5.42%	189,371,234	2,052.19	2,216.30	-8.00%	668,660,963
SECONDARY WATER								
Irrigation Well #1	34.23	-			64.32	3.70		
Irrigation Well #2	28.53	27.73			56.53	58.16		
Irrigation Well #3	10.89	3.00			31.47	19.85		
High Zone (secondary)	29.53	27.93			43.35	42.70		
Low Zone (secondary)	47.58	80.38			64.12	104.14		
Total secondary Usage	150.76	139.04	7.77%	49,121,980	259.79	228.55	12.03%	84,646,856
Total Production of Water	731.96	751.77	-2.71%	238,493,063	2,311.98	2,444.85	-6%	753,307,819

* EDR Blend + Total Secondary + JVWCD = Total Production

JUNE CALL OUTS

Dept.	Employee	Date	Hours	Description
WATER	CLINT GILES	6/11/2023	4	MAINLINE LEAK, 3443 S 8525 W
WATER	SPENCER SIMONS	6/11/2023	4.25	MAINLINE LEAK, 3443 S 8525 W
WATER	CONNOR MCREYNOLDS	6/9/2023	3	AMERICOM BORE THROUGH UNMARKED LINE, LINE BELONGED TO COUNTY IRRIGATION SYSTEM
		6/10/2023	3	EMERGENCY LOCATE 7796 W 3100 S
		6/11/2023	5	MAINLINE LEAK, 3443 S 8525 W
		6/29/2023	3	CUSTOMER NO WATER, INTERNAL ISSUE, 8348 W ALLEN AVE
		6/30/2023	3	SERVICE LINE LEAK, 8400 W 2700 S
		6/30/2023	3	SECONDARY SERVICE LINE LEAK, 3018 S 7360 W
WATER	JUSTIN LONG	6/16/2023	3	LEAK IN METER BOX, HOTSIDE 2583 S TWAIN DR
WATER	PAUL BIRD	6/11/2023	4	MAINLINE LEAK, 3443 S 8525 W
WATER	MATT HUNTER	6/23/2023	3	SHUT WATER OFF FOR CUSTOMER, 3007 S 9100 W
		6/25/2023	3	COLDSIDE LEAK, 8975 W 3500 S

Total Callout Hours	41.25
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Total Callouts	9
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Total Water/EDR Hours	41.25
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Total # of Water Callouts	9
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Total WWTP Hours	
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Total WWTP Callouts	
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LEAKS

Date	Address	Hours	Mainline/Service
6/11/2023	3443 S 8525 W	17.25	MAINLINE
6/16/2023	2583 S TWAIN DR	3	SERVICE
6/30/2023	8400 W 2700 S	3	SERVICE
6/30/2023	3018 S 7360 W	3	SERVICE
TOTAL		26.25	

**CONTROLLER/
CLERK REPORT**

COMPLIANCE OF LEGAL REQUIREMENTS AND INTERNAL POLICIES CHECK LIST

LEGAL REQUIREMENTS	DATE COMPLETED	DUE DATE	NEXT SCHEDULED FOR
Posting of Annual Schedule of Regular Board Meetings	1/7/2023	1st Monday in January	1/1/2024
Adoption of District's Annual Tentative Budget	10/20/2022	11/30/2022	
Annual Certification and Filing of Budget with State Auditor	12/5/2022	12/31/2023	12/31/2024
Annual Filing of Impact Fees Report with State Auditor	2/23/2023	3/31/2022	3/31/2024
Annual Filing of Financial Statements with State Auditor	6/16/2023	6/30/2023	6/30/2024
Participation in Utah Public Finance Website (transparent.utah.gov) Salaries/Benefits	1/30/2023	3/31/2023	3/31/2024
Quarterly Budget to Actual Reports provided to Board of Trustees			
1st Quarter	5/11/2023	May	May-23
2nd Quarter	7/31/2023	August	Aug-24
3rd Quarter		November	Nov-24
4th Quarter		February	Feb-25
Quarterly Expenditures and Revenues posted to Utah Public Transparency Website			
1st Quarter	4/25/2023	May	May-23
2nd Quarter	7/31/2023	August	Aug-23
3rd Quarter		November	Nov-23
4th Quarter		01/31/2023	Jan-24
Proper Notice of Public Meetings	Ongoing	at least 24 hours before public Meeting date and time	Ongoing
WWTP Annual Biosolids Report to State	1/16/2023	2/28/2023	2/28/2024
OSHA 300 Report - Posted & Submitted	1/23/2023	2/1/2023	2/1/2024
Board member contact information (name, phone number, and email address) posted on the Utah Public Notice Website	1/15/2022	30 days after information has changed	1/1/2024
Semi-annual Report to State Money Management Council			
June 30 Report	7/1/2023	July 31	7/31/2024
December 31 Report	1/30/2023	January 31	1/31/2024
File statement with Division of Corporations re: receipt of notice of claim	1/28/2023	January	1/31/2024
File with Registry of Lieutenant Governor	4/11/2023	A year from the last filing	4/11/2024
Disclosure regarding responsibility of homeowner to repair retail water line	7/1/2022	Annually	2023

Water Use Report	3/13/2023	March 31	3/31/2023
Municipal Wastewater Planning Program Report	4/20/2023	April 15	4/20/2023
Publish Consumer Confidence Report	7/1/2022	Every July 1	7/1/2023
Imposing/Increasing Fee - Public Hearing	4/22/2021	When needed	Unknown
Copies of "Robert's Rules of Order" <small>(b) Subject to Subsection (3)(3), a board of trustees shall: (i) adopt rules of order and procedure to govern a public meeting of the board of trustees; (ii) conduct a public meeting in accordance with the rules of order and procedure described in Subsection (3)(b)(i); and (iii) make the rules of order and procedure described in Subsection (3)(b)(i) available to the public: (A) at each meeting of the board of trustees; and (B) on the local district's public website, if available</small>	ongoing	ongoing	ongoing
Annual Employee Training		Annually within 90 calendar days	3/31/2023
Sexual Harassment & Discrimination	5/31/2023	Annually	5/31/2024
Tuition Assistance Program		During Hiring Onboarding	
Fraud Awareness Training		Annually	
Ethical Behavior	7/26/2023	Annually	7/31/2024
Preventing Violence in the Workplace	6/30/2022	Annually	6/30/2024
Annual Trustee Training			
Open and Public Meetings Act	Nov-22	Annually	
Utah Public Officers' and Employees' Ethics Act	Nov-22	Annually	
New Trustee Special and Local District training Course	6/28/2022	Within one year of Office	2023
Conflict of Interest Annual certification		Annually within 90 calendar days	3/31/2023
Employee Performance Evaluations	11/30/2022	Annually	11/30/2023
Hotline	Ongoing	Posted on Website always	Ongoing
Annual Filing of Fraud Risk assessment with State Auditor	12/14/2022	June 30 of following year	12/31/2023
GRAMA Training Annual for Records Officer	4/9/2023	Annually	4/9/2024
Appoint A Board Chair Person Annually	1/19/2023	January Regular Board Meeting	Jan-24
Public Tax Increase Hearing	Ongoing	When Needed	Ongoing
Meeting Minutes and any materials distributed at the Meeting available on the Utah Public Notice Website, District website, and district office and within three business days after holding an open meeting, make an audio recording of the open meeting available to the public for listening.	Ongoing		Ongoing
Review Insurance/Bonding Requirements		Annually	2023
Review Fund Balance Limitation		Annually	2023

TRUSTEE ELECTION REQUIREMENTS & DEADLINES

Written Notice to County Clerks Office designating the offices to be filled at that years election and identifies the dates for filing a declaration of candidacy for those offices Utah Code 17B-1-305	2/1/2023	February 1st of Election Year	2/1/2021
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Meeting with Salt Lake County Elections Division	2023	As designated by SLC Elections Dept	2021
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Interlocal Agreement with Salt Lake County Elections Utah Code 20A-5-400.1	Apr-23	Instigated by SLC Elections Dept - Usually in April of Election Year	2021
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Public Notice for Candidacy Filing Period - Filing Period is June 1 - 7, 2023 The Notice must contain each position of the District to be filled at the next municipal general election, the constitutional and statutory qualifications for each position, and the dates and times for filing a declaration of candidacy The notice must be posted on the Utah Public Notice Webiste for 10 days before the first day for filing a declaration of candidacy The notice must be posted at least five public places within the District at least 10 days before the first day for filing a declaration of candidacy The notice must be posted on the District's website for 10 days before the first day for filing a declaration of candidacy	5/22/2023	10 days before the 1st day of filing period	May-21
	5/22/2023	10 days before the 1st day of filing period	May-21
	5/22/2023	10 days before the 1st day of filing period	May-21
	5/22/2023	10 days before the 1st day of filing period	May-21

Declaration of Candidacy Filing Period - District must email or fax declarations as they are received to SLC Elections	01/01/2023 - 06/07/2023	June 1 - 7 of Election Year	Jun-21
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General Election		11/21/2023	
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Last Day to Withdraw Candidacy & Have name Removed from the Ballot - If the District Receives any withdrawal requests, they must email or fax the withdrawal request to SLC Elections		9/22/2023	
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Deadline for Candidate Profile on State Webiste - SLC Elections will email all candidates this information		10/7/2023	
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Last Day to Qualify as a Write in Candidate - If the District received any declaration of Write in Candidates, they must email or fax the declarations to SLC Elections	9/18/2023	65 days before the Election Date	
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Vote By Mail Ballots Mailed - Performed by SLC Elections		10/31/2023	
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Logic & Accuracy Testing/Certification of Voting Equipment - Performed by SLC Elections		10/27/2023	
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In-Office Early Voting - SLC Elections will hold the In-Office Early Voting locations for the District		11/07/2023 - ????	
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Voter Registration Deadline - performed by SLC Elections		11/13/2023	
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Last Day for Voters to Request Replacement Ballot (If Voter has not received an Original)		11/14/2023	
General Election Early Voting - Performed by SLC Elections		11/07/2023 - ???	
Canvass period		11/21/2023 - 12/06/2023	
Board of Canvassers Meeting		12/6/2023	

Calendar Date	Event or Action Required	Statutory Deadline or Date	Utah Code Citation(s)
June 1, 2023 to June 7, 2023	Municipal and special district filing period.	Weekdays June 1 - 7.	20A-9-203(3)(a)(i)
June 1, 2023 to June 12, 2023	Municipal clerks must post candidate information on the municipal website.	Within 3 business days after the day that an election official accepts a candidate's declaration of candidacy (includes a weekend and adheres to business day requirement).	20A-9-203.5
June 8, 2023	Election official must publish a list of candidates.	Immediately after the declaration period ends	20A-9-203(8)
July 5, 2023	Candidate withdrawal deadline to have name removed and not appear on ballot		
July 20, 2023	Ballots transmitted to military and overseas (UOCAVA) voters.	Not later than 45 days before the election (falls on a weekend and moved to previous business day). ***In addition, with the 24th being a holiday, the LGO is requesting this to be completed by Thursday, July, 20.***	20A-16-403(1)
July 25, 2023	Last day to submit a candidate profile on vote.utah.gov	No later than 5 p.m. 45 days before the primary election; submitted to Lt. Gov no later than one business day after the deadline of 45 days before primary election (falls on a weekend and moved to next business day).	20A-7-801(4)(a)(ii)
August 8, 2023 to August 15, 2023	Filing period for Ranked Choice Voting (RCV) candidates	No sooner than the second Tuesday in August and no later than the third Tuesday in August. Office hours must be maintained between 8-5 during weekdays. If the normal office hours are not 8-5, the city/town recorder must post notice and be available. subject to 10-3-301(3)(b)(ii).	20A-4-602(6)
August 11, 2023	Primary Logic and Accuracy Testing	Before beginning to count ballots using automatic tabulating equipment, the election officer shall test the automatic tabulating equipment to ensure that it will accurately count the votes cast for all offices and all measures.	20a-4-104
August 15, 2022	First day to send mail / absentee ballots to active registered voters.	No sooner than 21 days before election day	20A-3a-202(2)(a)
August 22, 2023	In-person early voting period begins.	14 days before election day.	20A-3a-601(2)(a)
August 25, 2023	Last day to register to vote (in-person, online, by mail)	5 p.m. 11 calendar days before the date of the election	20A-2-102.5(2)(a)
August 29, 2023	Last day to request a ballot.	No later than 7 days before election day.	20A-3a-202(2)(a)
September 1, 2023	Last day for in-person early voting	Friday before the election.	20A-3a-601(2)(b)
September 5, 2023	MUNICIPAL PRIMARY ELECTION	The second Tuesday following the first Monday in August.	20A-1-201.5(2)
September 5, 2023	Ballot postmark deadline	Through election day for this PRIMARY election in 2023.	20A-3a-204(2)(a)(i)
September 7, 2023	Last day for a local political subdivision that wishes a bond to be submitted to the election official and placed on the general election ballot.	At least 75 days before the election.	11-14-201(1)(a)
September 18, 2023	Last day for a write-in candidate to declare candidacy with the election officer.	Not later than 65 days before the election (falls on a weekend and moved to next business day).	20A-9-601(1)(a)
September 19, 2023	Primary Election Board of Canvassers deadline	No later than 14 days after the election.	20A-4-301(1)(b)
September 22, 2023	Candidate withdrawal deadline to have name removed and not appear on ballot		
October 7, 2023	UOCAVA ballots sent	Not later than 45 days before the election (falls on a weekend and moved to previous business day). ***In addition, with the 24th being a holiday, the LGO is requesting this to be completed by Thursday, July, 20.***	20A-16-403(1)
October 27, 2023	General Election Logic and Accuracy Testing	Before beginning to count ballots using automatic tabulating equipment, the election officer shall test the automatic tabulating equipment to ensure that it will accurately count the votes cast for all offices and all measures.	20a-4-104
October 31, 2023	First day to send mail / absentee ballots to active registered voters.	No sooner than 21 days before election day.	20A-3a-202(2)(a)
November 7, 2023	In-person early voting period begins.	14 days before election day.	20A-3a-601(2)(a)
November 13, 2023	Last day to register to vote (in-person, online, by mail)	11 days before the election (Friday is an observed holiday, moved to Monday)	20A-2-102.5
November 14, 2023	Last day to send mail / absentee ballots to active registered voters.	No later than 7 days before election day.	20A-3a-202(2)(a)
November 21, 2023	GENERAL ELECTION		
December 6, 2023	General Election Board of Canvassers deadline	No later than 14 days after the election.	20A-4-301(1)(b)

JK

INVESTMENT



BOARD OF TRUSTEES
Mick Sudbury, Chairman
Jeff White
Dan L. Stewart

GENERAL MANAGER
Clint Dilley, P.E.

June 26, 2023

Clint Dilley, P.E.
Magna Water District
8885 West 3500 South
P.O. Box 303
Magna, UT 84044

Subject: JK Investment Property – Water & Sewer Availability

Clint,

We have completed our preliminary review of the proposed JK Investment Property development located at 2115 S. 7200 W. Our determination of water and sewer availability is as follows:

EXISTING FACILITIES

- WATER** Water service is available near the development. There is a 12-inch water line located in 7200 West, along the west frontage and a 12-inch water line located in 2100 South along the north frontage of the proposed development.
- SEWER** Sewer service is available near the development. There is a 24-inch sanitary sewer line located in 7200 West, along the west frontage and a 12-inch sanitary sewer line located in 2100 South along the north frontage of the proposed development.
- SEC WATER** Secondary water service is not currently available to the development.

RECOMMENDATIONS

- WATER** Connect to the existing 12-inch water line in 2100 South and extend required water service to the proposed development.
- SEWER** Connect to the existing 12-inch sanitary sewer line located in 2100 South and extend required sewer service to the development.
- SEC WATER** Magna Water District has implemented a secondary water dry-line policy for all new developments approved after April 10, 2001. All new developments involving the development of outdoor watering area are required to install a secondary dry-line. This development will be required to install a 12-inch dry lines along the west and north property frontages. In addition, a dry service lateral(s) shall be extended to the site from the main for future connection.

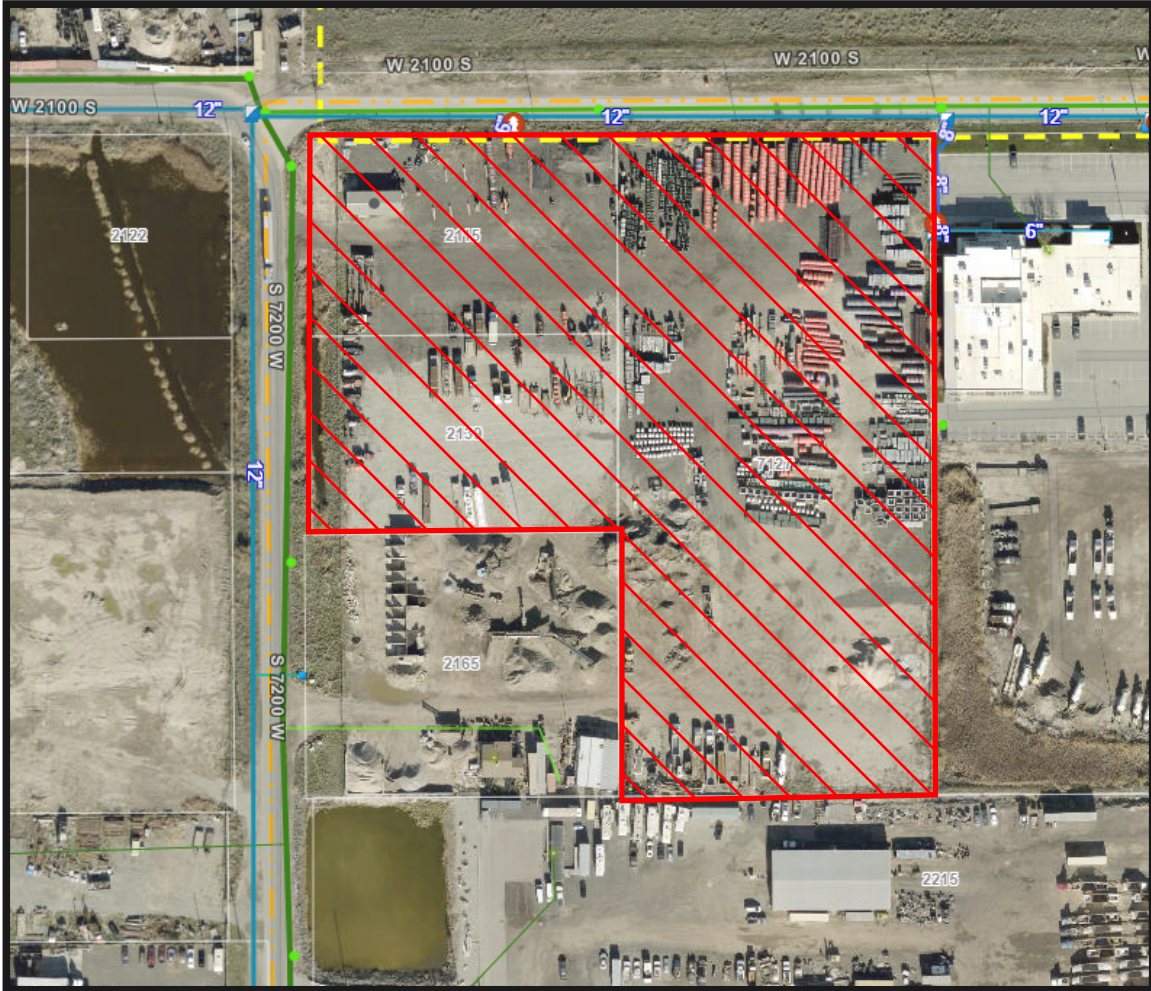
Plans showing the water and sewer lines will need to be furnished to the District by the Developer's engineer. These Plans will need to show the location of all lines, line sizes, profile of sewer, fittings, and water service connection sizes, locations and type.

It is my recommendation that the Magna Water District Board approve providing water and sewer services to this Development. If you have any questions or concerns, please contact me at 801-250-6279.

Sincerely,

A handwritten signature in blue ink, appearing to read "Trevor Andra".

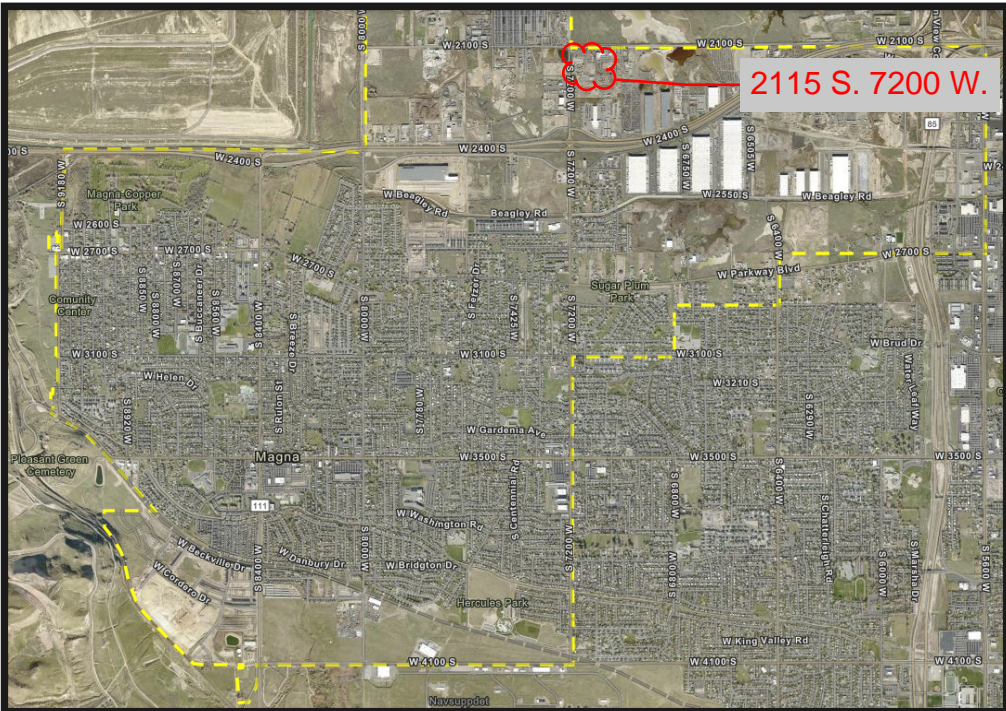
Trevor Andra, P.E.
Magna Water District
District Engineer



Development Name:
JK Investment Property

Address:
2115 South 7200 West

Commercial Lot



FIIZ SODA



BOARD OF TRUSTEES
Mick Sudbury, Chairman
Jeff White
Dan L. Stewart

GENERAL MANAGER
Clint Dilley, P.E.

July 05, 2023

Clint Dilley, P.E.
Magna Water District
8885 West 3500 South
P.O. Box 303
Magna, UT 84044

Subject: FiiZ Drinks – Water & Sewer Availability

Clint,

We have completed our preliminary review of the proposed FiiZ Drinks development located at 8315 W Arbor Park Drive. Our determination of water and sewer availability is as follows:

EXISTING FACILITIES

This development location is on Building Pad F of the Arbor Park Apartments development. As part of the Arbor Park Apartments, a new 8-inch secondary water line, and 8-inch sewer line were installed.

WATER Water service is available near the development. There is an 8-inch water line located in Arbor Park Drive, along the south frontage of the proposed development. A water lateral will be installed as part of the Arbor Park Apartments development.

SEWER Sewer service is available near the development. There is an 8-inch sanitary sewer line located in Arbor Park Drive, along the south frontage of the proposed development. A sewer lateral will be installed as part of the Arbor Park Apartments development.

SEC WATER Secondary water service is available near the development. There is an 8-inch secondary water line located in Arbor Park Drive, along the south frontage of the proposed development. A service lateral will be installed as part of the Arbor Park Apartments development.

RECOMMENDATIONS

WATER Connect to the existing lateral and extend required water service to the proposed development.

SEWER Connect to the existing lateral and extend required sewer service to the development.

SEC WATER Connect to the existing lateral and extend required secondary water service to the development.

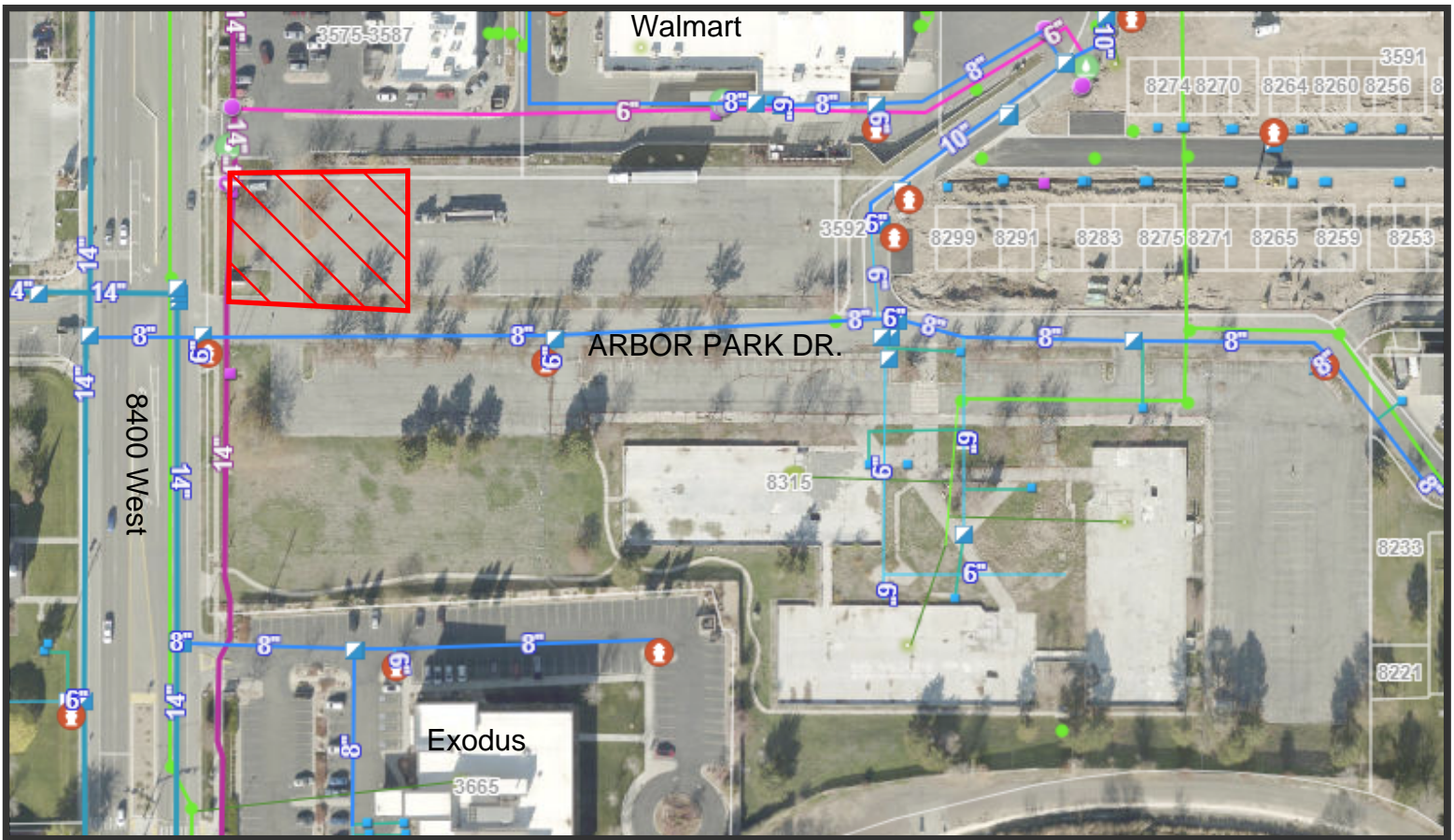
Plans showing the water and sewer lines will need to be furnished to the District by the Developer's engineer. These Plans will need to show the location of all lines, line sizes, profile of sewer, fittings, and water service connection sizes, locations and type.

It is my recommendation that the Magna Water District Board approve providing water and sewer services to this Development. If you have any questions or concerns, please contact me at 801-250-6279.

Sincerely,

A handwritten signature in blue ink, appearing to read "Trevor Andra".

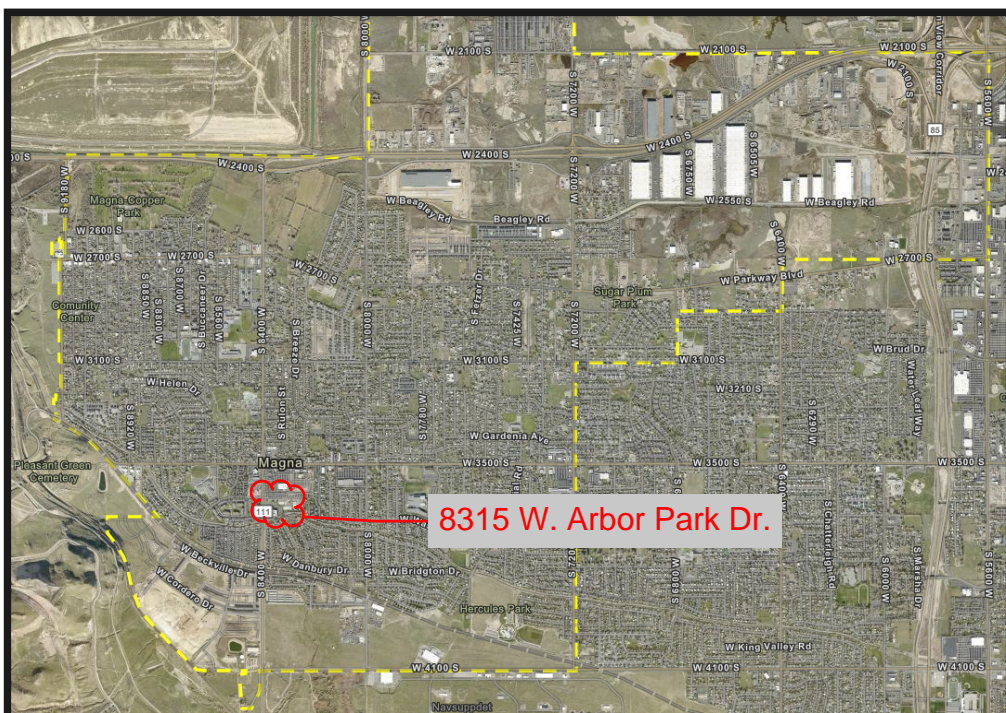
Trevor Andra, P.E.
Magna Water District
District Engineer



Development Name:
FiiZ Drinks

Address:
8315 West Arbor Park Drive

Commercial Lot



GUZZLE SODA



BOARD OF TRUSTEES
Mick Sudbury, Chairman
Jeff White
Dan L. Stewart

GENERAL MANAGER
Clint Dilley, P.E.

July 05, 2023

Clint Dilley, P.E.
Magna Water District
8885 West 3500 South
P.O. Box 303
Magna, UT 84044

Subject: Guzzle Soda – Water & Sewer Availability

Clint,

We have completed our preliminary review of the proposed Guzzle Soda development located at 3556 South Lexes Way. Our determination of water and sewer availability is as follows:

EXISTING FACILITIES

- | | |
|-----------|---|
| WATER | Water service is available near the development. There is a 10-inch water line located in Lexes Way, along the east frontage and a 10-inch water line along the north frontage of the proposed development. A water lateral is stubbed to the property. |
| SEWER | Sewer service is available near the development. There is an 8-inch sanitary sewer line located in Lexes Way, along the east frontage of the proposed development. A sewer lateral is stubbed to the property. |
| SEC WATER | Secondary water service is available near the development. There is a 6-inch secondary water line located in Lexes Way, along the east frontage and a 6-inch secondary water line along the south frontage of the proposed development. |

RECOMMENDATIONS

- | | |
|-----------|---|
| WATER | Connect to the existing lateral and extend required water service to the proposed development. |
| SEWER | Connect to the existing lateral and extend required sewer service to the development. |
| SEC WATER | Connect to the existing 6-inch secondary water line and extend required secondary water service to the development. |

Plans showing the water and sewer lines will need to be furnished to the District by the Developer's engineer. These Plans will need to show the location of all lines, line sizes, profile of sewer, fittings, and water service connection sizes, locations and type.

It is my recommendation that the Magna Water District Board approve providing water and sewer services to this Development. If you have any questions or concerns, please contact me at 801-250-6279.

Sincerely,

A handwritten signature in blue ink, appearing to read "Trevor Andra".

Trevor Andra, P.E.
Magna Water District
District Engineer



Development Name:
Guzzle Soda

Address:
3556 S. Lexes Way

Commercial Lot



BRAD JONES



BOARD OF TRUSTEES
Mick Sudbury, Chairman
Jeff White
Dan L. Stewart

GENERAL MANAGER
Clint Dilley, P.E.

July 03, 2023

Clint Dilley, P.E.
Magna Water District
8885 West 3500 South
P.O. Box 303
Magna, UT 84044

Subject: Brad Jones Property – Water & Sewer Availability

Clint,

We have completed our preliminary review of the proposed Brad Jones Property development located at 2165 S. 7200 W. Our determination of water and sewer availability is as follows:

EXISTING FACILITIES

- WATER** Water service is available near the development. There is a 12-inch water line located in 7200 West, along the west frontage of the proposed development.
- SEWER** Sewer service is available near the development. There is a 24-inch sanitary sewer line located in 7200 West, along the west frontage of the proposed development.
- SEC WATER** Secondary water service is not currently available to the development.

RECOMMENDATIONS

- WATER** Connect to the existing 12-inch water line in 7200 West and extend required water service to the proposed development.
- SEWER** Connect to the existing 24-inch sanitary sewer line located in 7200 West and extend required sewer service to the development.
- SEC WATER** Magna Water District has implemented a secondary water dry-line policy for all new developments approved after April 10, 2001. All new developments involving the development of outdoor watering area are required to install a secondary dry-line. This development will be required to install a 12-inch dry lines along the west property frontages. In addition, a dry service lateral(s) shall be extended to the site from the main for future connection.

Plans showing the water and sewer lines will need to be furnished to the District by the Developer's engineer. These Plans will need to show the location of all lines, line sizes, profile of sewer, fittings, and water service connection sizes, locations and type.

It is my recommendation that the Magna Water District Board approve providing water and sewer services to this Development. If you have any questions or concerns, please contact me at 801-250-6279.

Sincerely,

A handwritten signature in blue ink, appearing to read "Trevor Andra".

Trevor Andra, P.E.
Magna Water District
District Engineer

CINTAS

Cintas Uniforms Cost Per Week

- 74533 Carhartt Rugged Flex Work Pant= \$.734
- 381 Carhartt 5 Pocket Jean= \$.68
- 275 Performance Polo= \$.55
- 396 Carhartt Rugged Flex some in short some in long= \$.69

If all employees went with the more expensive option the cost would be \$402.75 per year, per employee laundering included.

BILLING FORMAT



MAGNA WATER DISTRICT STATEMENT

PO Box 303, 8885 W 3500 S, MAGNA, UT 84044
HOURS 8:00 AM - 6:00 PM, MONDAY - THURSDAY (Excluding Holidays)
Email: customerservice@magnawater.com
Website: www.magnawater.com

For questions about your account, call (801) 250-2118
To pay by Phone, call (801) 250-2118
For After Hours Emergency call (801) 250-2118
Board Chair: Mick Sudbury, Board Members: Jeff White, Dan Stewart

CURRENT SERVICE DETAILS			
BILLING DATE:			
CUSTOMER NAME:			
ACCOUNT NUMBER:			
SERVICE ADDRESS:			
ROUTE/SEQUENCE:			
SERVICE PERIOD:			
SERVICE DAYS:			
<u>METER #</u>	<u>CURRENT READ</u>	<u>PREVIOUS READ</u>	<u>USAGE</u>
<u>USAGE COMPARISON</u>	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH</u>	<u>SAME PERIOD LAST YEAR</u>

ACCOUNT SUMMARY
LAST BILLED AMOUNT
-LAST PAYMENT RECEIVED
PAST DUE BALANCE
NEW CHARGES
TOTAL BALANCE DUE >>>>>>>>>>
NEW CHARGES DUE DATE:

NEWS AND NOTES

<u>DESCRIPTION</u>	<u>NEW CHARGES</u>
WATER BASE CHARGE (FOR 6,000 GALLONS)	20.08
WATER CONSUMPTION ABOVE BASE	
6,001 - 18,000 @ \$2.18/1,000 GAL	26.16
18,001 - 35,000 @ \$2.45/1,000 GAL	41.65
35,001 - 999,999 @ \$2.78/1,000 GAL	83.4
SEWER BASE CHARGE	31.09
SEWER CONSUMPTION ABOVE BASE	
SECONDARY WATER BASE CHARGE	
SECONDARY WATER CONSUMPTION	
0 - 22,000	
22,001 - 37,000	
37,001 - 999,999	
TOTAL CURRENT CHARGES	_____

- QR CODE TO PAY YOUR BILLS ONLINE
- SIGN UP FOR PAPERLESS BILLING
- ENROLL FOR AUTOMATIC BANK DRAFT
- SIGN UP FOR EMERGENCY ALERTS AND NEWS



- To enroll, check box below and complete form on back of coupon:
- Paperless E-Billing
 - Emergency Notifications
 - Automatic Bank Draft
 - XXXXXXXXXXXXXXXXXXXX
 - XXXXXXXXXXXXXXXXXXXX

ACCOUNT #:
BILL DATE:
PAST DUE BALANCE:
NEW CHARGES DUE ON
TOTAL BALANCE DUE>>>>>>>>>>

ADDRESS SERVICE REQUESTED

Please do not send cash through the mail box. We are not responsible for lost cash. Please make checks payable to:

CUSTOMER NAME
CUSTOMER ADDRESS
CUSTOMER CITY, STATE & ZIP

MAGNA WATER DISTRICT
PO BOX 303
MAGNA, UT 84044

(BARCODING)

PROPERTY TAX

Possible Policy:

When the total expenditures from the District's O & M Accounts for all divisions reach a total of \$250,000 or \$300,000 over what we are collecting in property taxes, then a tax increase is needed.

The District had a tax increase of \$300,000 in 2019

Matrix for Tax Revenue

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	
01-01-4180-00	WATER PURCHASED	289,208.33	315,366.75	307,630.23	313,817.70	323,841.34	325,509.28	327,895.83	333,354.85				
01-01-4185-00	REPAIRS MAINTENANCE-WATER	174,517.32	183,028.78	171,028.25	209,471.29	320,025.41	314,366.59	427,475.79	451,778.94				
01-01-4185-01	REPAIR OF 24 WM ON 7600 W"				4,004.15								
01-01-4215-00	UNIFORMS AND LINEN WATER	6,541.19	8,064.19	5,563.95	8,411.05	9,494.23	9,531.95	12,929.69	13,899.33				
01-01-4217-00	GARBAGE COLLECTION	4,330.84	2,654.26	3,935.32	4,629.09	5,471.80	6,204.21	5,014.04	6,620.96				
01-01-4220-00	OFFICE SUPPLIES	1,824.62	1,142.36	1,166.36	1,279.48	1,341.74	2,715.53	2,142.80	2,108.46				
01-01-4220-01	OFFICE EQUIPMENT EXPENSE	4,998.93	39.99	327.44	2,027.96	3,751.96	4,531.87	1,539.98	12,569.85				
01-01-4244-00	CHEMICALS WATER PLANT	19,961.60	19,333.86	10,187.78	25,933.69	39,210.04	53,881.89	72,185.40	52,495.72				
01-01-5001-00	EDR MAINTENANCE	144,011.77	50,916.08	105,153.84	56,846.22	165,399.83	196,136.66	188,172.76	126,785.42				
01-01-5005-00	EDR CHEMICALS	41,352.36	30,696.66	32,315.59	34,899.03	27,518.39	27,259.15	21,925.05	29,880.64				
01-01-5015-00	EDR SAMPLING	2,494.29	2,495.00	7,121.00	4,338.00	3,150.00	4,599.40	4,260.00	5,042.14				
01-02-4185-00	REPAIRS MAINTENANCE-SEWER	179,920.84	323,269.21	434,021.96	322,611.81	362,703.69	373,548.06	359,152.01	274,100.56				
01-02-4187-00	SLUDGE REMOVAL ET TECHNOLOGIES				22,268.37				135,863.82				
01-02-4215-00	UNIFORMS AND LINEN SEWER	10,381.74	10,731.39	8,385.06	8,254.60	12,787.31	16,393.66	19,980.92	20,009.27				
01-02-4217-00	GARBAGE COLLECTION	14,046.59	16,223.57	19,677.12	24,360.18	28,833.72	28,186.10	23,171.36	26,878.22				
01-02-4220-00	OFFICE SUPPLIES	1,975.17	2,354.11	2,469.90	2,194.95	2,297.52	4,398.37	4,742.45	2,747.19				
01-02-4220-01	OFFICE EQUIPMENT EXPENSE	4,359.96		71,215.41	3,207.44	3,751.97	3,581.97	1,689.97	3,368.26				
01-02-4244-00	CHEMICALS - SEWER	62,361.59	51,376.56	32,157.46	64,165.47	75,863.70	137,997.02	187,540.72	216,570.20				
01-03-4185-00	REPAIR AND MAINT - Office	20,517.32	10,849.98	742.50	35,402.40	41,266.11	43,521.56	29,116.33	65,241.05				
01-03-4185-01	R&M ON 2711 S 8600 W BLDG				25,691.02								
01-03-4215-00	OFFICE RUGS & UNIFORMS			390.27	923.69	1,078.38	673.11	1,561.60	1,631.31				
01-03-4220-00	OFFICE SUPPLIES	8,072.70	9,067.75	12,136.44	9,775.08	9,799.89	10,202.79	11,442.93	9,469.14				
01-03-4220-01	OFFICE EQUIPMENT EXPENSE	9,955.71	3,712.70	4,504.44	5,765.91	5,920.36	11,178.92	2,619.98	11,574.51				
01-03-4225-00	POSTAGE	70,794.28	53,593.64	52,340.58	59,382.59	44,997.15	48,739.40	61,381.94	65,056.25				
01-04-4185-00	REPAIRS MAINTENANCE-SECONDARY	23,554.58	29,263.76	21,128.47	15,750.26	30,826.80	30,898.21	16,863.35	122,250.56				
		1,095,181.73	1,124,180.60	1,303,599.37	1,265,411.43	1,519,331.34	1,654,055.70	1,782,804.90	1,989,296.65				
	Received Taxes for O&M	835,410.00	848,703.00	841,845.00	845,464.00	1,084,742.00	1,108,547.00	1,165,715.00	1,235,374.00	1,284,788.96	1,336,180.52	1,389,627.74	1,445,212.85
							2%	5%	6%	4%	4%	4%	4%
	O & M Expenses in Blue Above	831,730.16	912,694.56	1,039,705.25	1,005,863.22	1,244,063.18	1,283,980.36	1,348,676.07	1,509,375.20	1,645,218.97	1,793,288.68	1,954,684.66	2,130,606.27
			10%	14%	-3%	24%	3%	5%	12%	9%	9%	9%	9%
		3,679.84	(63,991.56)	(197,860.25)	(160,399.22)	(159,321.18)	(175,433.36)	(182,961.07)	(274,001.20)	(360,430.01)	(457,108.16)	(565,056.92)	(685,393.43)
	Projected Tax Revenue w/Tax Increase of \$300,000								300,000.00	1,584,788.96	1,648,180.52	1,714,107.74	1,782,672.05
											4%	4%	4%
									60,430.01	145,108.16	240,576.92	347,934.23	

2022 Calendar Year Entity Property Tax Increase Requirements (TNT)

(Additional Requirements: process was changed by Senate Bill 61 in 2014 <http://le.utah.gov/~2014/bills/static/SB0061.html>)
Executive-Council Counties, Special Service Districts, & Local Districts may be subject to additional requirements
Please contact the Property Tax Division if considering a tax increase

DATE	2021 DATE	ACTION	REQUIREMENT
On or Before Oct. 1st	October 1 st	Notification of public meeting	Notify county legislative body of the date, time, and place of the public hearing where the budget will be discussed. The Tax Commission also recommends notification of the intent to increase property taxes.
14 or more days before the general or municipal election	By October 19 th or earlier	Public Meeting with agenda item	In a public meeting, have separate agenda item, state: (1) intent to increase property taxes, (2) dollar amount of increase, (3) purpose for increase, (4) and the approximate percentage increase.
7 or more days before the general or municipal election	By October 26 th or earlier	Parcel Specific Notice Must be Mailed <small>*this requirement was added to eliminate the second TNT public hearing in the summer</small>	Info needed: (1) Value of the property, current year (2) tax on the property, current year (3) estimated tax on property w/ proposed increase (4) date, time and place of public hearing (5) statement from 59-2-919(3)(c)(iv). We also suggest the taxable value be included. See example below .
2 weeks before the public hearing	1 st Newspaper advertisement Public Meeting Website		Notify public with a newspaper advertisement and post on the public notice websites: www.utah.gov/pmm/index.html , www.utahlegals.com . TNT Ad must be filled out on the Certified Tax Rate System (www.taxrates.utah.gov). After you sign in, on the main screen hover over <i>Data Entry</i> menu item, then click on <i>Truth in Taxation December Ad</i> and fill out the information.
1 week before the public hearing	2 nd Newspaper Advertisement		Same advertisement as was used the week before. All copies of newspaper advertisements must be sent in to county auditor and tax commission.
2 weeks after the 1 st newspaper advertisement	Hold Public Hearing, budget hearing (TNT)		Public hearing must be held, may be in conjunction with the public hearing required by Section 17-36-13 or 17B-1-610. The only other hearings allowed on the same day are budget, fee, and enterprise fund hearings. Any meetings on the same day must end before the TNT hearing.
After the public hearing	Adopt the Property Tax Increase		After the public hearing, the property tax increase may be adopted, Resolution (pt-800C) must be sent in to tax commission before rate can be finalized

PLEASE SEND A COPY OR PROOF OF ALL THE REQUIREMENTS TO THE COUNTY AUDITOR AND THE TAX COMMISSION!!!

NOTICE OF PROPOSED TAX INCREASE
(Taxing Entity Name)

Serial Number: 0123456789

Statement required in 59-2-919(3)(c)(iv)#

Owner Information:
Owner Name
Owner Address
City, State Zip

(Taxing Entity Name) is proposing a tax increase for 2022. This notice contains estimates of the tax on your property and the proposed tax increase on your property as a result of this tax increase. These estimates are calculated on the basis of 2021 data. The actual tax on your property and proposed tax increase on your property may vary from this estimate.

Market Value	Taxable Value	Current Year Tax Rate	Tax This Year	Estimated Next Year Tax Rate	Estimated Tax Next Year
\$150,000	\$82,500	.000318	\$26.24	.000637	\$52.55

PUBLIC HEARING

Date: November, 2021
Time: 6:00 pm
Location: Taxing Entity Address
City, Utah

This rate is determined by dividing desired revenue (2021 revenue plus desired increase for 2022) by the taxable value. The taxable value is the proposed taxable value on the Certified Tax Rates website Rate Detail screen, colored in yellow.

To obtain more information regarding the tax increase, citizens may contact **(Taxing Entity Name)** at **(phone number)**.

