

**MINUTES OF THE
REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, October 10, 2024, at 10:00 a.m., at the Magna Water District General Office, Kim Bailey Board Room, located at 8885 West 3500 South, Magna, UT.

Call to Order: Mick Sudbury called the meeting to order at 10:00 a.m.

Trustees Present:

Mick Sudbury, Chairman
Jeff White
Dan Stewart

Staff Present:

Clint Dilley, General Manager
LeIsle Fitzgerald, District Controller
Trevor Andra, District Engineer
Dallas Henline, Wastewater Operations Manager
Raymond Mondragon, Water Operations Manager
Andrew Sumsion, HR Manager
Steve Clark, Water Operations Manager Assistant

Also Present:

Nathan Bracken, Smith Hartvigsen PLLC
Nano Garvin, Stantec Engineering
Todd Richards, Magna
Don Olsen, Epic Engineering
David Brickey, Magna City Administrator
Norm Dahle, Magna Resident
Jeff Beckman, Bowen Collins Associates
Georgia York, Magna Resident
Joel Workman, AQS
Jack Nielsen, Magna Resident
Jason Luettinger, Bowen Collins Associates

Welcome the Public and Guests: Chairman welcomed those in attendance.

Pledge of Allegiance: Chairman lead those in attendance in the Pledge of Allegiance.

Public Comment: None.

Chairman asked if any of the staff or board members had a conflict of interest with anything on this agenda. There were no conflicts of interest.

Approval of Common Consent Items:

Minutes of the regular board meeting held September 12, 2024

Expenses for September 2 to September 29, 2024:

General Expenses: \$1,529,933.92

Zions Bank Bond Payment: \$83,492.50

A motion was made by Dan Stewart, seconded by Jeff White, to approve the minutes of the regular board meeting held September 12, 2024, and the general expenses from September 2 to September 29, 2024, and the Zions Bank Bond payment in the amount of \$1,529,933.92 and \$83,492.50; respectively. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea.

DEPARTMENT REPORTS

General Manager Report: Clint highlighted the following items:

- The interim assistance water operations manager position has been awarded, however still waiting for final details and negotiations to confirm. After that the District Inspector position will be posted. A customer service, service maintenance meter position has been posted.
- We will be noticing the public today the secondary water system will be shut down on 10/15/2024.
- The wastewater plant completed the plant drain piping and valving replacement project, which connects to the backwash piping from the reuse project.
- The concrete repairs replacing the curbing has been completed at the general office, fixing the settlement which should prevent water coming into the building in the future. The soffit repair is progressing. Only item left to repair to prevent water coming into the building is the window seals.
- Lesle has completed a procurement flow chart as part of her 2024 goals that will be handed out to manager's and leadmen to ensure compliance with the District's procurement policy. There was an inconsistency found in the Administration Rules and Regulations of the District, that will be fixed in a later board meeting.
- Trevor and Clint met with Magna City and MSD Representatives for the first monthly coordination meeting. It was a positive endeavor hoping to improve on coordination with development projects and construction projects.
- Clint indicated he has been invited by a member of the Lake Leaders Initiative. They have a launch event on November 14, 2024. Clint wanted to know if the Board supported attendance to this. Board supports attendance to this Initiative.
- Clint informed the Board he was approached by Bishop Consulting Firm, a lobbyist group that is out of Washington, DC., inquiring if the Board had any interest in having representation in Washington DC. Board indicated there is no interest at this time.

No actions were taken, for full discussion please go to board meeting recording beginning at position 2:10 to 26:18. Please also see the general manager's report insert in the board meeting packet.

Engineering Report:

Trevor reported on the **8850 & 9000 W Waterline replacement project**, is complete, contractor was working on punch list last week. Contractor did a great job. **WRF Reuse Project**, have been working on startup and testing next week, everything interior is complete, touch up painting and painting of pipes will be next. **WWTP Influent Pump Station project**, contractor has started grubbing the site for the grit washing facility. **Haynes #8**, working with EPA to get the grant finalized. **Westside Collection Project 1B**, project is out to bid currently, ending on September 24, 2024. **Change House Project**, working with Bowen Collins, **Zone 3 Secondary Reservoir**, a final agreement with Northrup Grumman for the property is close to signature ready. No actions were taken, for full discussion, please go to board meeting recording beginning at position 26:19 to 29:02 . Please also see the engineering insert in the board meeting packet.

Water Operations Report (including water production and call out report): Raymond reported the following:

- Meter crew has been working on installing and replacing secondary water meters for the grant money that was received.
- The EDR plant is expecting the stacks next Tuesday and will begin installing those.
- Noland Construction should be starting the valve location job this next week.
- The Lead and Copper letters will be sent out to 70 residents indicating they have identified galvanized piping. The District will have a public facing page that will give residents information about the piping at their location. The District will continue to perform inventory of all lines in the District, this inventory must be complete by 2027.
- The culinary water production for the month of September was 194.00 million gallons or 595.41-acre feet, an 8.7% increase from 2023. YTD was 1,422.69 million gallons or 4,366.40-acre feet, a 7.69% increase from 2023. We have purchased 597.47-acre feet of water from Jordan Valley Water. The secondary water production for the month of September was 60.59 million gallons or 185.97-acre feet, an 8.56% increase from 2023. YTD as was 398.39 million gallons or 1,222.72-acre feet, a 31.23% increase from 2023. Raymond reported the total number of call outs for water and wastewater departments for September was 19. The total hours paid for those call outs was 78.

No actions were taken, for full discussion please go to board meeting recording beginning at position 29:03 to 38:43. Please also see the water production report insert in the board meeting packet.

Wastewater Operations Report (including status and call out report):

Dallas reported the wastewater treatment plant operators have been working with the Mechanics to perform quarterly preventative maintenance. Staff will be trained on the cloth disk filters that will be in the reuse facility, by the manufacturer of those. Staff will build a training packet including videos for future reference. The collection system is raising manholes where the County is milling and paving in the District. There is a manhole in the old junk yard area North of 2700 S and West of 5600 W, where a liner will be installed to rehabilitate that manhole. There were no actions taken, for full discussion, please go to board meeting recording beginning at position 38:44 to 43:24.

Controller Report/Clerk Report:

Compliance Requirements Report: LeIsle reported the District is up to date with legal requirements and internal policies. No actions were taken, for full discussion please go to board meeting recording beginning at position 43:26 to 46:34. Please also see the controller/clerk insert in the board meeting packet.

HR Manager Report:

Andrew reported to the Board the following:

- Unified Fire did a training on fire extinguishers, in class and actual experience. The employees felt it was positive and enjoyed.
- Attended the SHRM human resource management conference, some of the changing things on mental health and some things we can do as a District to help the employees with mental health; training on first amendment audits and how to prepare for a first amendment audits, will be training employees on how to handle this.
- This month's safety focus is hand safety.

No actions were taken, for full discussion please go to board meeting recording beginning at position 46:35 to 49:11.

PROJECT AWARDS & AGREEMENTS

Discussion and possible motion to approve the following project awards and agreements:

Yoppify services in the amount of \$10,485 for one year subscription: A motion was made by Jeff White, seconded by Dan Stewart, to approve a one-year subscription for Yoppify services in the amount of \$10,485. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea, and Dan Stewart, yea. For full discussion, please go to board meeting recording beginning at position 49:35 to 54:11.

Horrocks (formerly CRS) Task Order for Haynes Well 7 Rehabilitation in the amount of \$29,750: A motion was made by Jeff White, seconded by Dan Stewart, to approve the Horrocks Task Order for Haynes Well 7 Rehabilitation in the amount of \$29,750. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea, and Dan Stewart, yea. For full discussion, please go to board meeting recording beginning at position 54:12 to 55:51.

ADMINISTRATIVE

Discussion and possible motion to approve the following administrative items:

Presentation of 2025 Tentative Budget: Staff presented the tentative budget to the Board; highlighting the need for funding such as bonding; either general obligation or revenue bonding, and a possible property tax increase, to keep the level of service, with repairing and replacing infrastructure, and water quality to the residents the District has been capable of giving. For full discussion please go to board meeting recording beginning at position 55:52 to 1:19:15.

Resolution 2024-04 adopting the 2025 Tentative Budget and to hold the 2025 Budget Hearing on November 14, 2024, at 10:00 am.: A motion was made by Jeff White, seconded by Dan Stewart, to approve Resolution 2024-04 adopting the 2025 Tentative Budget and to hold the 2025 Budget Hearing on November 14, 2024, at 10:00 am, also stating the tentative budget will be available at least 7 days before the hearing for public inspection. The motion was approved as follows: Dan Stewart, yea, Mick Sudbury, yea, and Jeff White, yea. For full discussion please go to board meeting recording beginning at position 1:19:16 to 1:20:16.

For Information and discussion only – no action items:

Fluoridation of Drinking Water: A discussion was held regarding the District’s fluoridation of the drinking water. No actions were taken, for full discussion please go to board meeting recording beginning at position 1:20:17 to 1:28:42.

Next Month’s board meeting – November 14, 2024, at 10:00 am

Motion to take a brief recess and immediately following, meet in a closed meeting to discuss (1) the character, professional competence, or physical or mental health of an individual, (2) the purchase, exchange, or lease of real property, including any form of a water right or water shares, (3) pending or reasonably imminent litigation, and (4) collective bargaining purposes pursuant to Utah Code Ann. §§ 52-4-204 through 205: Jeff White made a motion to take a brief recess and immediately following, meet in a closed meeting to discuss (1) the character, professional competence, or physical or mental health of an individual, (2) the purchase, exchange, or lease of real property, including any form of a water right or water shares, (3) pending or reasonably imminent litigation, and (4) collective bargaining purposes pursuant to Utah Code Ann. §§ 52-4-204 through 205. The motion was seconded by Dan Stewart, and approved as follows: Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea at 11:32 pm

Motion to close the closed session and to reopen the open session of the Board Meeting: Dan Stewart made a motion to close the closed session and reconvene the open session at 1:53 p.m. The motion was seconded by Jeff White and approved as follows: Jeff White, yea, and Dan Stewart, yea.

Consider action on any noticed agenda item discussed in closed meeting: None

Other Business: None

Adjourn: Having no further business to discuss, a motion was made by Dan Stewart, seconded by Jeff White, to adjourn the meeting at 1:53 pm. The motion was approved as follows: Jeff White, yea, and Dan Stewart, yea.

Attest

Chairperson