

***OCTOBER 19, 2023***  
***REGULAR BOARD MEETING AGENDA***  
***MAGNA WATER DISTRICT***

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MEETING DATE: October 19, 2023, at 10:00 am  
LOCATION: 8885 W 3500 S, MAGNA, UT, GENERAL OFFICE BUILDING

- A. Call to Order**
- B. Public, Board and Staff join in the Pledge of Allegiance**

**C. Welcome the Public and Guests**

**D. Public Comment**

Written requests that are received – Please do not take over three minutes due to time restraints for other individuals and the Board.

**E. Inquire of any conflicts of interests that need to be disclosed to the Board**

**F. Approval of common consent items**

- 1. Minutes of the regular board meeting held September 21, 2023.
- 2. Expenses for September 11 to October 8, 2023  
General Expenses: \$1,291,251.07  
Zions Bank Bond Payment: \$83,688.44

**G. Employee Recognition**

- 1. New Hires: Gene Stott & Gavin Henshaw
- 2. Accomplishments:  
Scott Beck – passed certification test for Wastewater Grade III  
Dyllan Delobel – passed certification test for Water Distribution Grade IV  
Rob Jaterka, Matt Hunter, Justin Long, Dallas Henline – response to sewer leak

**H. Department Reports:**

- 1. General Manager Report
- 2. Engineering Report

3. Water Operations Report (water production and call out report)
4. Wastewater Operations Report (status and call out report)
5. Controller/Clerk Report
  - Compliance Requirements Report
6. HR Manager Report

**I. Water & Sewer Availability**

Discussion and possible motion to approve the following developments:

1. Chipotle located at 3601 S 8400 W
2. 2122 S 7200 W Magna Subdivision

**J. Project Awards & Agreements**

Discussion and possible motion to approve the following project awards and agreements:

1. WWTP Chlorine building equipment replacement and rehabilitation project to Aqua Environmental Services, Inc. in the amount of \$88,381.

**K. Administrative**

Discussion and possible motion to approve the following administrative items:

1. Approval of the proposed redline changes to the Administration Rules & Regulations.
2. Approval of Safety Manual with any edits from the Board of Trustees. (Insert included in Administrative Rules & Regulations Addendum C)
3. District in-house Inspector position.
4. District Mechanic Apprentice position.
5. Presentation of the District's 2024 Tentative Budget.
6. Resolution 2023-04 Adopting the District's 2024 Tentative budget and to hold the 2024 Budget Hearing on November 16, 2023, at 10:00 before the regular scheduled board meeting.

For information and discussion only – no action items:

- Next month's board meeting – November 16, 2023 – Regular Board Meeting & Final Budget Hearing @10:00 am

**L. Training & Safety**

Key takeaways from Recent Conference/Trainings:

1. AWWA Intermountain Section
2. WEFTEC
3. Caselle

Confirm attendance to the UASD Conference, Davis Conference Center, Layton, UT – November 8<sup>th</sup> – 9<sup>th</sup>, 2023

**M. Motion to meet immediately in a closed meeting to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, the purchase, exchange, or lease of real property, including any form of a water right or water shares, pursuant to Utah Code Ann. §§ 52-4-204 through 205.**

**N. Motion to close the closed meeting and re-open the public board meeting.**

**O. Consider action on any noticed agenda item discussed in closed meeting.**

**P. Other Business**

**Q. Adjourn**